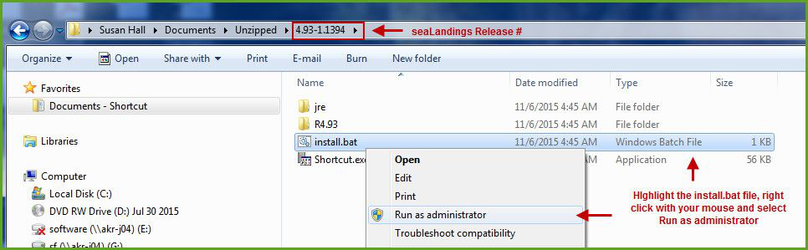
# Installing seaLandings on Windows 7 Machines

### Step 1.

* Insert the cd or thumb drive into your computer. The program will not be brought up automatically, you will need to go to your Computer and locate the cd or thumb drive in the directory and then double click on it.
  + You will see the **sealandings Installer** folder in the larger CD folder, for optimal performance, you should Copy and Paste the entire installer folder to another folder on your computer (Documents) that is easy to find.

### Step 2.

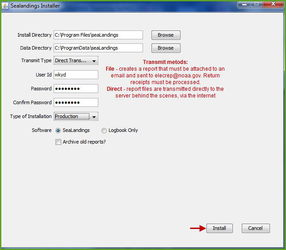
* Now you will want to open the installer folder and right click on the **install.bat** file
  + Select **Run as administrator** from the pop-up menu.



* A black ***dos*** window will pop up - ***do not close this window as it will cancel the installation process!!!!***
* The **sealandings Installer** dialog box will pop up and request specific information about your operation as shown below.

### Step 3.

* Select the ***Transmit*** type
  + ***File*** method - creates a zip file of your report which is saved in your transmissions folder and then attached to an email addressed to [elecrep@noaa.gov](mailto:elecrep@noaa.gov), requires processing of return receipt.
  + **Direct** method - transmits and processes your report via the internet behind the scenes. No email transmission is required!
* ***User ID*** - this is the ID entered when the operation was originally created.
* ***Password/Confirm Password*** - this is the password used in conjunction with the User ID that was entered when the operation was created.
* ***Type of Installation*** - **Production** is the selection you want to go with.
* ***Software*** - If you use sealandings to submit daily production and landing reports then select Sealandings.
  + if you only wish to use the sealandings reporting system for the electronic logbook, select Logbook only.
* **Archive old reports**? - This feature will move everything in your current Reports folder to the Archive folder (C:\ProgramData\sealandings\archive)



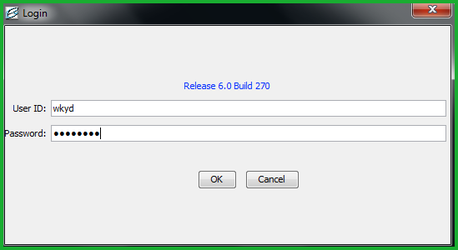
* Click on the **Install** button.
* The **s*ealandings Installer*** window will turn green after completing file uploads. This indicates that you have successfully installed the software and provide you with a remider to send an initial transmission file once you have logged into sealandings to request a User Authentication and report numbers.
  + Click on **Finish** to complete the process.
* A sealandings Icon should have been created on your desktop, this is your shortcut to opening the seaLandings program.

### Step 4.

* Locate and double click on this icon to open the login dialog box.

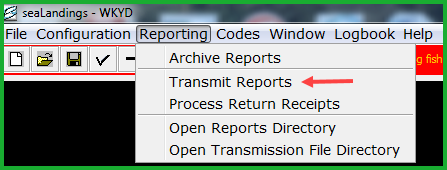
C:\bfc17dbc8ce69bf9385ce5a8cc56e3df

* Enter your UserID and Password and click on **OK** to login into seaLandings.
* The version you have for 2018 should be 6.0 Build 57

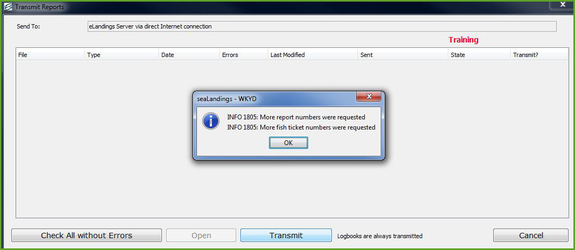


### Step 5.

* Go to **Reporting...Transmit Reports.**... to request a User Authentication and your report numbers.



* If you are using **Direct** transmission, your User Authentication and report numbers will automatically be returned.
* If you are using **File** transmission, you will need to attach the zip file to an email addressed to [elecrep@noaa.gov](mailto:elecrep@noaa.gov) and process the return receipt you receive.



* You should see a message similar to the one in the screen-shot letting you know report and fish ticket numbers were received.
* Now you're ready to create reports!

**NOTE** - If you go to ***File > New*** and do not see your **Operation** displayed in the **Operation** field, you neglected to do **Step 5**.

If you have any questions email [suja.hall@noaa.gov](mailto:suja.hall@noaa.gov) or call 907-586-7462