# Custom Processing Operations

# Custom Processing Owner

- Purchaser/owner of the seafood product.
- Sets up another processor to receive, expedite, or process seafood on their behalf.
- Must establish a custom processing owner operation for each plant that does the actual processing.
- Allows owner of the catch to maintain visibility and control of landing reports and to electronically review submitted landing reports created by custom processors.
- May remove authorization of processor to access reports if the business relationship be terminated.
- Owner must have a valid license with the State, and may have their own receiving permits from NMFS.
   These permits are used to establish the custom processing owner operation.



# Custom Processor

- The operation in possession of seafood product, but not the owner or a direct agent for the owner.
- A processor, business, or entity that provides the service of seafood receiving, expediting, or processing but has not purchased (does not own) the seafood.
- Landing reports are usually done by users at the plant doing the custom processing for the custom processing owner.



## **eLandings**

Interagency electronic reporting system for commercial fishery landings in Alaska Alaska Department of Fish and Game International Pacific Halibut Commission

NOAA Fisheries

#### How to Get Started

- REGISTER: Before users can use the eLandings system to report landing or production report data, they must request authorization to use the system and reserve a UserID and password. A UserID will be activated after a signed registration form is submitted to: NMFS/RAM eLandings Registration, PO Box 21668, Juneau, AK 99802, and approved.
- LOGIN: The eLandings system will allow registered users to submit landing and
  production reports. Users can submit their landing and production report data to all of the
  mandated agencies through a series of eLandings web pages. Users can also import data
  in a specified XML format via the eLandings web site.

#### No Internet Connection?

- Don't have access to the internet?: A processor workstation is available to clients, like catcher/processors, who are not connected to the internet. Please email: eLandings@alaska.gov or phone: (888) 443-5726 for more information.
- Temporarily disconnected from the internet?

IFQ Landings (halibut, sablefish, or crab) Use these instructions. Contact your local office of ADF&G for additional IFQ interim eLandings booklets, as needed.



# **Custom-Processing Operations**

# **Register Operation**

INFO - 1311: Please enter	the following info	ormation					
Operation Type:		Custom Proce	Custom Processing Owner				
Operation Name:		Owner/Purcha	Owner/Purchaser for Shoreside Plant				
ADF&G Processor Cod	de:		Owner/Purchaser				
Federal Permit Numbe	r:		_				
Registered Buyer Num	ber:		Shoreside				
Registered Crab Rece	iver Number:		/				
Port: Port Codes							
Vessel ADF&G Numbe	r:		/				
Vehicle License Numb (For Buying Stations)	er:						
Physical Operation (enter applicable for other operation				peration types. Not			
Operation Type	ADF&G Proc Code	Federal Permit Number	Registered Buyer Number	Registered Crab Receiver Number			



#### **eLandings**

Reporting Component of the Interagency Electronic Reporting System

Alaska Department of Fish and Game

International Pacific Halibut Commission

NOAA Fisheries

Reports Menu



Change Password

Delete Unsubmitted Report

Codes

Logout

Test Release 4.3 Build 1808

# Reports Menu

INFO - 1353: User Andy Mackerel logged in

TO MAKE A NEW REPORT, please select your operation and choose one of the following:

Operation: NMFS Test Dutch Harbor Plant

Crab Landing Report Groundfish Landing Report

Production Report

Import a Landing Report

Salmon Landing Report

Salmon Report EZ Entry

Delivering Vessel ADF&G Number:

TO COMPLETE AN INCOMPLETE REPORT select a Report ID below



#### **eLandings**

Reporting Component of the Interagency Electronic Reporting System Alaska Department of Fish and Game

International Pacific Halibut Commission

NOAA Fisheries

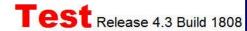
Reports Menu

User Profile

Change Password

Codes

Logout



#### **User Profile**

INFO - 1311: Please enter the following information

User: Andy Company: NMFS Testing PH: (206) 555- Email:

Mackerel Operation 1212 Jennifer.Hogan@noaa.gov

**AMACKEREL** UserID: **Company Name:** NMFS Testing Operation **Telephone Number:** (206) 555-1212 Fax Number: (206) 122-4545 Email: Jennifer.Hogan@noaa.gov Number of decimals to display for weights: Number of decimals to display for prices: Number of CFEC Permit lines: Number of IFQ Permit lines: Number of Stat Area Worksheet lines: Number of Itemized Catch lines:



	l est							
0	Tender XYZ for NMFS Dutch Plant	Tender	F6415	1010	980003		NO	
0	cc	Plant/Receiver	F5555	1010			NO	
0	NMFS Kodiak for Double Sea	Custom Processing Owner	F1522	7124	980003	990004	NO	
0	Golden Fleece	At-Sea Processor	Z2534	367			NO	
0	Seattle Enterprise - mothership	At-Sea Processor	F5075	3245			NO	
0	bbbb	Plant/Receiver	F1234	5010			NO	
0	Micky's Test	Buyer- Exporter	F0135	27444			NO	
0	Eiak	Tender	F6415	7061	980002	990010	NO	
New Operation Update								
	Cancel							

## Questions?

- See the eLandings User Manual: printable PDF or web version
- See the eLandings Frequently Asked Questions
- Email: eLandings@alaska.gov
- Phone: (888) 443-5726

# **Register Operation**



#### INFO - 1311: Please enter the following information

	The first section of the first section is a first section of the first s						
Operation Type:		Custom Proce	essing Owner				
Operation Name:		Owner/Purcha	Owner/Purchaser for Shoreside Plant				
ADF&G Processor Co	de:	<b>-</b>	Owner/Purchaser				
Federal Permit Numbe	r:						
Registered Buyer Num	nber:		Shoresic	le			
Registered Crab Rece	iver Number:						
Port: Port Codes							
Vessel ADF&G Numbe	r:						
Vehicle License Numb (For Buying Stations)	er:						
Physical Operation (enter applicable for other operation				peration types. Not			
Operation Type	ADF&G Proc Code	Federal Permit Number	Registered Buyer Number	Registered Crab Receiver Number			



# Creating A Custom Processing Operation

- Owner/purchaser codes:
  - ADF&G Processor Code (i.e. F1234 or Z5678)
- Physical location/plant codes:
  - Federal Fisheries Permit ID
  - Registered Buyer #
  - Physical Operation section codes
- Unique Registered Crab Receiver #
  - belongs to the owner/purchaser
- Contact NMFS with questions



# Adding a New User to An Operation

eLandings Reporting Component of the Interagency Electronic Reporting System		CONTRACTOR OF THE PROPERTY OF			rnational Pacific but Commission	NOAA Fisheries	
Reports Menu	User Profile	Change Password		T	Codes <b>est</b> Release	Logout 4.3 Build 1808	
User Prof	ile						
INFO - 1311: Please	e enter the following	g <mark>informati</mark> o	n				
User: Andy Mackerel	Company: NMFS Testing Operation		<b>PH</b> : (206) 555- 1212		Email: Jennifer.Hogan@i	noaa.gov	
UserID:		A	AMACKEREL				
Company Name	:	N	NMFS Testing Operation				
Telephone Numl	ber:	(2	(206) 555-1212				
Fax Number:		(2	206) 122-454	5			
Email:		J	ennifer.Hogar	n@noa	a.gov	1	
Number of decimals to display for weights:		r 4	4				
Number of decimals to display for prices:		r 2	2				

Number of CFEC Permit lines:

Number of IFQ Permit lines:



XML Schema	Version	Number	for
Reports:			

Notify about XML Schema Version changes:

Select from below the items you would like displayed each time you create a report:

Default	Operation Name	Operation Type	ADF&G Processor Code	Federal Permit Number	Buyer	Registered Crab Receiver Number	Limited Access		
0	None								
0	WAI Seafoods RCR 90003	Plant/Receiver	F1234	12345	980000	990003	NO		
0	New Scotland	Plant/Receiver	F6937	1010	980000	990002	NO		
0	Bigger Fish Seafoods	Plant/Receiver	F1234			123456	NO		
0	Quickie buy	Plant/Receiver	F3661	1482	980003	990011	YES		
0	Flying Octo	Plant/Receiver	F5555	1482	980003	990011	NO		
0	NMFS Test Kodiak Plant	Plant/Receiver	F6376	7124	980003	990004	NO		
•	NMFS Test Dutch Harbor Plant	Plant/Receiver	F6415	7061	980002	990010	NO		
0	Bountiful	At-Sea Processor	F0947	278			NO		
0	Seattle Enterprise - CP	At-Sea Processor	F5075	3245			NO		



## Operation Information and User Maintenance

User: Ar Mackere					ogan@noaa.go	ov			
Operati	on Type:					Plant/l	Plant/Receiver		
Operation Name:					NMFS	NMFS Test Kodiak Plant			
ADF&G	Processo	or Code:				F6376			
Federal	Permit Nu	umber:				7124			
Registe	red Buyer	Number:				980003			
Registe	red Crab l	Receiver N	lumber:			990004			
Port:						KOD			
Tenders									
Vessel	Vessel Operation Name ADF&G Permit Number			nit	Regist Buyer	ered Number	Registered C Receiver Nu		
Tender XYZ for NMFS Kodiak Plant F6376 1010				980003	3				

#### **Custom Processing Clients**

Operation Name	ADF&G Proc	Federal Permit	Registered Buyer	Registered Crab
	Code	Number	Number	Receiver Number
NMFS Kodiak for Double Sea	F1522	7124	980003	990004

#### **Authorized Users**

User ID	User Name	Company	Primary	Admin	Limited	Disabled	Remove
AMACKEREL	Andy Mackerel	NMFS Testing Operation	•	<b>V</b>			
HAROLD	Harold Smith	Pacific States	0				
User ID: jenniferh		Register New User	Add	Existing	User	Save	Remove



#### Register User for Operation

- 1. To register another user for your operation on eLandings please complete the following registration form.
- 2. After you have completed the form, click the Display and Print Form button.
  3. The user must mail a signed original registration form to: NMFS/RAM eLandings Registration PO Box 21668 Juneau, AK 99802-1668, or fax a signed form to (907) 586-7354 attn: eLandings Registration, or deliver by courier your signed form to NMFS/RAM eLandings Registration 709 W. 9th St. Suite 713 Juneau, AK 99801.

INFO - 1311: Please enter the following information

IN 0 - 1511.1	lease elite	er the following in	ioimation							
Admin User Mackerel	: Andy	Company: NM Operation		<b>H</b> : (206) 555- 212	Email: Jennife	er.Hogan@noaa.gov				
Company Name:	Fishing fo	or Fun								
UserID:	JENNIFE	RL								
Password:	bigfish	(g/fah								
User Name:	Jennifer H	Hogan								
City:	Juneau	luneau								
State:	AK									
Telephone Number:	907-586-	7462								
Fax Number:	907-586-	7131								
Email Address:	Jennifer.h	Hogan@noaa.gov								
Security Question: Example: What is your mother's maiden name?	What is y	our favorite Olymp	oic sport?							
Secret Answer: The answer to										
your security	Swimming									
question, something that nobody else is likely to know.	- Swilling									
Access:	□ Limit	Access to only th	nose reports whic	h the user creat	tes.					
Operation Name		OF&G ocessor Code	Federal Permit Number	Registered E Number	Buyer	Registered Crab Receiver Number				
NMFS Test Kodiak Plar	F6	376	7124	980003		990004				
Register			Find I	Registration						



# **Register User for Operation**

- 1. To register another user for your operation on eLandings please complete the following registration form.
- 2. After you have completed the form, click the Display and Print Form button.
- 3. The user must mail a signed original registration form to: NMFS/RAM eLandings Registration PO Box 21668 Juneau, AK 99802-1668, or fax a signed form to (907) 586-7354 attn: eLandings Registration, or deliver by courier your signed form to NMFS/RAM eLandings Registration 709 W. 9th St. Suite 713 Juneau, AK 99801.

INFO - 1348: Fauthorities	Please print,	, sign, and submit your form to t	the proper View	and Print Registration				
Admin User Mackerel	: Andy	Company: NMFS Testing Operation	<b>PH</b> : (206) 555- 1212	Email: Jennifer.Hogan@noaa.gov				
Company Name:	Fishing for	Fun						
UserID:	JENNIFER	RL						
Password:	bigfish							
User Name:	Jennifer H	ogan						
City:	Juneau	Juneau						
State:	AK							
Telephone Number:	907-586-7	462						
Fax Number:	907-586-7	131						
Email Address:	Jennifer.H	ogan@noaa.gov						
Security Question: Example: What is your mother's maiden name?	What is yo	our favorite Olympic sport?						



# XML Schema Version Number for Reports:

Notify about XML Schema Version changes:

Select from below the items you would like displayed each time you create a report:

Default	Operation Name	Operation Type	ADF&G Processor Code	Federal Permit Number	Registered Buyer Number	Registered Crab Receiver Number	Limited Access
0	None						
0	WAI Seafoods RCR 90003	Plant/Receiver	F1234	12345	980000	990003	NO
0	New Scotland	Plant/Receiver	F6937	1010	980000	990002	NO
0	Bigger Fish Seafoods	Plant/Receiver	F1234			123456	NO
0	Quickie buy	Plant/Receiver	F3661	1482	980003	990011	YES
0	Flying Octo	Plant/Receiver	F5555	1482	980003	990011	NO
0	NMFS Test Kodiak Plant	Plant/Receiver	F6376	7124	980003	990004	NO
•	NMFS Test Dutch Harbor Plant	Plant/Receiver	F6415	7061	980002	990010	NO
0	Bountiful	At-Sea Processor	F0947	278			NO
0	Seattle Enterprise - CP	At-Sea Processor	F5075	3245			NO



## **Operation Information and User Maintenance**

User: Andy Company: NMFS Testing PH: (206) 555- Email:

Mackerel Operation 1212 Jennifer.Hogan@noaa.gov

Operation Type:

Operation Name:

NMFS Test Kodiak Plant

ADF&G Processor Code:

Federal Permit Number:

7124

Registered Buyer Number:

980003

Registered Crab Receiver Number:

990004

#### Tenders

Port:

Vessel	Operation Name	ADF&G Proc Code	Federal Permit Number	Registered Buyer Number	Registered Crab Receiver Number
41444	Tender XYZ for NMFS Kodiak Plant	F6376	1010	980003	

KOD

#### **Custom Processing Clients**

Operation Name	ADF&G Proc	Federal Permit	Registered Buyer	Registered Crab
	Code	Number	Number	Receiver Number
NMFS Kodiak for Double Sea	F1522	7124	980003	990004

#### **Authorized Users**

User ID	User Name	Company	Primary	Admin	Limited	Disabled	Remove
AMACKEREL	Andy Mackerel	NMFS Testing Operation	•	✓			
HAROLD	Harold Smith	Pacific States	0			✓	
JENNIFERL	Jennifer Hogan	Fishing for Fun	0	- (			



# Types of Permissions

- Primary
  - Required for each operation
  - An administrative user for the operation
  - Each operation has only one primary user
  - Cannot have administrative privileges removed, but can be disabled
  - May change
- Administrative
  - When a user registered an operation they automatically become an administrative user for that operation
  - May add or revoke authorizations for other users to use the operation
  - May grant administrative privileges to other users for an operation



# Other types of permissions

## Limited

- May view and edit landing reports they create. Once other office staff members have made additional edits they will lose the ability to view or edit that report.
- Staff who unload catch from delivering vessels, but who are not responsible for submitting fish tickets and landing reports, such as dock foremen.
- An agent who is not an employee of your company.

### Disabled

- User may be temporarily disabled, but left in place so that it can be restored in the future.
- Used for seasonal employees who are leaving the operation, but are expected back the next season.

#### Remove

 Used for users who are not expected back, such as employees who are fired.



# Adding New Templates

Number of Production Report lines:			8								
Number of Discard lines:					4						
XML Schema Version Number for Reports:											
Notify al		chema Version									
Select fr	om below the	e items you would	like o	lisplaye	ed each tin	ne you create	a report:				
Default	Default Operation Operation Type ADF8				Federal Permit Number	Registered Buyer Number	Registered Crab Receiver Number	Limited Access			
0	None										
0	WAI Seafoods RCR 90003	Plant/Receiver	F123	4	12345	980000	990003	NO			
0	New Scotland	Plant/Receiver	F693	7	1010	980000	990002	NO			
0	Bigger Fish Seafoods	Plant/Receiver	F123	4			123456	NO			
0	Quickie buy	Plant/Receiver	F366	1	1482	980003	990011	YES			
0	Flying Octo	Plant/Receiver	F555	5	1482	980003	990011	NO			
0	NMFS Test Kodiak Plant	Plant/Receiver	F637	6	7124	980003	990004	NO			
0	NMFS Test Dutch	Plant/Receiver	F641	5	7061	980002	990010	NO			



# Operation Information and User Maintenance

User: Andy	Company: NMFS Testing	PH: (206) 555-	Email:
Mackerel	Operation	1212	Jennifer.Hogan@noaa.gov

Operation Type:	Plant/Receiver
Operation Name:	NMFS Test Kodiak Plant
ADF&G Processor Code:	F6376
Federal Permit Number:	7124
Registered Buyer Number:	980003
Registered Crab Receiver Number:	990004
Port:	KOD

#### Tenders

Vessel	Operation Name	ADF&G Proc Code	Federal Permit Number	Registered Buyer Number	Registered Crab Receiver Number
41444	Tender XYZ for NMFS Kodiak Plant	F6376	1010	980003	

#### **Custom Processing Clients**

Operation Name	ADF&G Proc	Federal Permit	Registered Buyer	Registered Crab
	Code	Number	Number	Receiver Number
NMFS Kodiak for Double Sea	F1522	7124	980003	990004

#### Authorized Users

User ID	User Name	Company	Primary	Admin	Limited	Disabled	Remove
AMACKEREL	Andy Mackerel	NMFS Testing Operation	•	<b>▽</b>			
HAROLD	Harold Smith	Pacific States	0				
JENNIFERI	Jennifer	Fishing for Fun	0	П	П	П	



Authorized Use	rs						
User ID	<b>User Name</b>	Company	Primary	Admin	Limited	Disabled	Remove
AMACKEREL	Andy Mackerel	NMFS Testing Operation	•	<b>V</b>			
HAROLD	Harold Smith	Pacific States	0				
JENNIFERL	Jennifer Hogan	Fishing for Fun	0				
User ID:		Register New User	Add	Existing	User	Save	Remove

#### **Grading and Pricing Templates**

Species	Condition	Show Price	Disabled	Sold Condition	Prod Type	Size/Grade	\$/lb.
200 Halibut	04 Gutted	YES	NO	07 Headed and Gutted, Western cut	Р	A 10-20	\$4.50
				07 Headed and Gutted, Western cut	Р	B 20-30	\$0
				07 Headed and Gutted, Western cut	Р	C 30-40	\$0
				07 Headed and Gutted, Western cut	Р	D 40-50	\$0
				07 Headed and Gutted, Western cut	Р	E 50-60	\$0
200 Halibut	05 H + G	YES	NO	05 Headed and Gutted	P	A 10-20	\$1.50
				05 Headed and Gutted	P	B 20-30	\$2
				05 Headed and Gutted	Р	C 30-40	\$3.75
				05 Headed and Gutted	Р	D 40+	\$4.5
710 Sablefish	08 Est cut	YES	NO	08 Headed and Gutted, Eastern cut	Р	Α	\$3.00
				08 Headed and Gutted, Eastern cut	Р	В	\$3.5
				08 Headed and Gutted, Eastern cut	Р	С	\$4
110	7	New Te	emplate				



# **Grading and Pricing Template Maintenance**

INFO - 1652: Please Enter Grading and Pricing Template Items

User: Andy Company: NMFS Email: PH: (206) Mackerel **Testing Operation** 555-1212 Jennifer.Hogan@noaa.gov **Operation Name:** NMFS Test Kodiak Plant Species: 110 P. cod 07 Wst cut Condition: **Show Price:** V Disabled: Line Sold Condition Code **Prod Type** Size/Grade \$/lb. Α 1.25 10-20 1 2 20-30 1.30 3 30-40 1.35 Save Save and Continue More Lines

Cancel



Grading and Pricing Templates								
Species	Condition	Show Price	Disabled	Sold Condition	Prod Type	Size/Grade	\$/lb.	
110 P. cod	07 Wst cut	YES	NO	07 Headed and Gutted, Western cut	Α	10-20	\$1.25	
				07 Headed and Gutted, Western cut	Α	20-30	\$1.3	
				07 Headed and Gutted, Western cut	Α	30-40	\$1.35	
200 Halibut	04 Gutted	YES	NO	07 Headed and Gutted, Western cut	Р	A 10-20	\$4.50	
				07 Headed and Gutted, Western cut	Р	B 20-30	\$0	
				07 Headed and Gutted, Western cut	Р	C 30-40	\$0	
				07 Headed and Gutted, Western cut	Р	D 40-50	\$0	
				07 Headed and Gutted, Western cut	Р	E 50-60	\$0	
200 Halibut	05 H + G	YES	NO	05 Headed and Gutted	Р	A 10-20	\$1.50	
				05 Headed and Gutted	Р	B 20-30	\$2	
				05 Headed and Gutted	Р	C 30-40	\$3.75	
				05 Headed and Gutted	Р	D 40+	\$4.5	
710 Sablefish	08 Est cut	YES	NO	08 Headed and Gutted, Eastern cut	Р	Α	\$3.00	
				08 Headed and Gutted, Eastern cut	Р	В	\$3.5	
				08 Headed and Gutted, Eastern cut	Р	С	\$4	
		New Te	emplate					