



Happy Spring! Many of you have just geared back up with the start of the halibut IFQ season. After a hiatus in reporting IFQ a few application reminders can be helpful. The second edition of the eLandings electronic newsletter, FishWire, will focus on application features you may not have used before or you may want a reminder about.

## Accessing the eLandings Application: UserID and Password

### I forgot my UserID!

1. Call (888) 443-5726. This will connect you to the GCI help desk who will forward your call to eLandings support staff.
2. Call (800) 304-4846, and select option 1. This will put you in contact with the NOAA data clerks who can search for your User ID.
3. Call the elandings coordinator, Suja Hall, during business hours at (907) 586-7462.
4. Send an email to [eLandings@alaska.gov](mailto:eLandings@alaska.gov) and eLandings support staff will contact you during business hours.
5. If you are a seaLandings user and computer savvy, you can open one of your Zipped report files found in: C:\Program Files\seaLandings\transmissions. Open the User file and you will see something like this: <userid>abc123<userid>. The word between <userid> gives you what you need.

### I forgot my password!

1. First thing to try: On the eLandings site <https://elandings.alaska.gov/elandings/Login> below the Login find the section that says Forget your password? There is a text box that allows you to enter your email address so you can receive your password via email.
2. If the email feature didn't work, then you have several options:
  - a. Call (800) 304-4846, option 1. This will put you in contact with the NOAA data technicians who can give you the email address entered on your eLandings user agreement or reset your password if needed.
  - b. Call the eLandings coordinator, Suja Hall at (907) 586-7462 during business hours. She can reset your password, if needed.
  - c. Send an email to [eLandings@alaska.gov](mailto:eLandings@alaska.gov) and one of the eLandings support staff will contact you during business hours.

## eLandings help: where, when, and how do I get assistance?

We have a variety of ways for you to get help with elandings. The first question you should ask yourself—is this a time sensitive issue that requires help right now? Or can this wait until business hours? Here are some examples.

Issue	Time Sensitive?	How to get help
Problems submitting your IFQ report	Yes. You need to resolve this issue before the 6 hour reporting window closes	Call NOAA Data Clerks at (800) 304-4846, option 1
I am getting an error that a CFEC permit is invalid.	Yes. You have to enter a CFEC permit to create the fish ticket for the fisherman to sign	Use the interim values for the CFEC permit. These are found on your laminated code sheet. The interim CFEC permit is 9998 00098A 9999W
I messed up & created a duplicate report and need to delete a landing report	No. This can wait until business hours	Send an email to <a href="mailto:eLandings@alaska.gov">eLandings@alaska.gov</a>
I am getting an error on the pricing and grading page	No. If you have submitted your initial report and your IFQ report, then the pricing and grading can wait until business hours.	Send an email to <a href="mailto:eLandings@alaska.gov">eLandings@alaska.gov</a>
We are thinking of setting up a new custom processing operation	No. You should always plan ahead when creating new operations and create these during business hours when you can get help.	Call Suja Hall at (907) 586-7462
I need to edit a report, but I am getting an error telling me it is past the 90 day cut off to edit reports	No. This can wait until business hours	Send an email to <a href="mailto:eLandings@alaska.gov">eLandings@alaska.gov</a> or call Suja Hall at (907) 586-7462

## How to get assistance

1. Call the GCI Help Desk at (888) 443-5726. Available 24 hours a day, 7 days a week.
2. Call NOAA Data Clerks at (800) 304-4846, option 1. Available 18 hours a day, 7 days a week.
3. Send an email to [eLandings@alaska.gov](mailto:eLandings@alaska.gov) eLandings support staff will contact you during business hours.
4. Call the elandings coordinator, Suja Hall, at (907) 586-7462. Available during business hours.

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## Other help resources

Your most readily available help resource is online! You can find a link to the eLandings Users Manual at the bottom of every page in eLandings.


## Questions?

- [eLandings User Manual](#)
- [eLandings Frequently Asked Questions](#)
- Email: [eLandings@alaska.gov](mailto:eLandings@alaska.gov)
- Phone: (888) 443-5726

The online users guide provides a specific instructions for using creating landing reports, completing your IFQ reporting requirements, and submitting production reports. There is information on managing user accounts, preparing for an internet outage, practice training scenarios, and more. Please feel free to give us feedback on the Users Manual and let us know information you'd like to see included. Contact Suja Hall with suggestions.



# eLandings Users Guide

 Tools

Added by [Larry Talley](#), last edited by [Jennifer Mondragon](#) on Nov 12, 2009 ([view change](#))

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These pages contain the Users Guides for eLandings, seaLandings and tLandings. They provide online help for shoreside processors and the at-sea fleet who are using the system.

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## Interim Values and Estimated Weights

All fishery permit and license numbers are validated when saved to the eLandings database. In rare situations, the CFEC permit or ADF&G vessel information may fail validation, disallowing submission of the landing report.

The eLandings web application allows you to enter place holder, interim values, for the CFEC Permit, the year and sequence number for the CFEC Permit, and the ADF&G vessel number. Interim values are:

<b>CFEC Permit</b>	<b>9998 00098A</b>	<b>Select MGT Program OA</b>
<b>CFEC Permit Year/Sequence number</b>	<b>9999W</b>	
<b>ADF&amp;G Vessel</b>	<b>99998</b>	

The interim value must be replaced with a valid value within 72 hours. Contact your local ADF&G office to obtain the correct information. Interim values may not be used with IFQ or IPQ permits.

## Application messages: warnings and errors: what is the difference, and how to respond

The eLandings application is designed to message back to you each time you save or submit information. The most common message is [Report saved successfully](#).

**INFO - 1277: Report saved successfully**

The application also returns **ERROR** and **WARNING** messages. While these messages seem very irritating when you are trying to report a landing, they can guide you to accurate reporting and provide you with information to correct potential errors.

**ERROR** messages are displayed in blue and red text.

If you attempt to complete a final submission of a landing report without submission of the IFQ report, the eLandings system will message back with an **ERROR**.

### Groundfish Report Display

**ERROR - 1518: Unsubmitted IFQ reports are not allowed on final landing reports**

When you click on the blue colored text, [Error - 1518](#), information on the type of error and corrective action will be displayed.

<b>Message ID:</b>	1518
<b>Severity:</b>	ERROR
<b>Message:</b>	Unsubmitted IFQ reports are not allowed on final landing reports
<b>Description:</b>	You were trying to submit a final report for a landing and it had unsubmitted IFQ reports.
<b>Probable Causes:</b>	The landing report had issues with IFQ reporting and the IFQ reports were submitted as manual landings over the phone with the NMFS data clerks. Alternately, the landing report has been submitted, the IFQ reports are ready to submit, and you were trying to submit the report as a final landing report before you submitted the IFQ reports.
<b>Corrective Action:</b>	Submit the IFQ reports if IFQ reporting has not been done via a manual landing. If a manual landing has been done with NMFS Enforcement then remove all unsubmitted IFQ reports. Use the "Edit IFQ Reports" page to access the IFQ Reports entry page and then "Remove Unsubmitted Reports".

Some errors provide important information.

### Groundfish Itemized Catch

**Line 4 ERROR - 1179: Ice and Slime is only allowed for Halibut and Sablefish**

**ERROR - 1146: Stat Area 365800 is invalid**

When the eLandings application messages back with an error, corrective action must be taken to save and submit the landing report.

**WARNINGS** are displayed in blue and orange colored text. A warning is messaged to alert you to a possible error. We are asking that you verify the information submitted.

The corrective action is to review the information and determine if it is correct as entered. If it is not correct, make the appropriate correction and save or resubmit the report.

### Groundfish Itemized Catch

**Line 1 WARNING - 1177: Weight is greater than 1000000.0000 lbs. Is this right?**

If, upon verification, the information is correct as entered, select Save Ignoring Warnings, which allows you to submit the landing report.

**WARNING - 1656: A landing report already exists with the same vessel number, processor code, and date of landing**

**Landing Report - 49280**

Save Ignoring Warnings



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An IFQ permit report is generated for each permit; even with they are documented on the same CFEC permit card. The IFQ Permit report documents the poundage, grading and pricing for each permit.

**Landing Report:** 48247  
**Fish Ticket #:** E10 043753

**IFQ Permit #:** 980028  
**Name of IFQ Permit Holder:** IFQ TEST COMPANY14

**ADFG Vessel #:** 41444  
**Date Fishing Began:** 02/07/2010

**NMFS ID of CFEC Permit Holder:** 980038  
**Name of CFEC Permit Holder:** SKIPPER38, TEST

**Vessel Name:** FOUR DAUGHTERS  
**Date Landed:** 02/10/2010

**IFQ Summary:**

Status	Transaction #	Species	Stat Area	Mgmt Area	Condition	Ice/Slime	Sold Pounds	Retained Pounds	IFQ Weight
Contact NMFS Enf	69941	710	375801	SE	01	NO	7,800	0	7,800
<b>Total:</b>							7,800	0	7,800

**IFQ Product Details:**

Species	Delivery Condition	Scale Weight	Disposition	Size & Grade	Sold Weight	Price	Amount
710	01	7,800	60	Grade A 3-4	1,155.00	2.35	2,714.25
				Grade A 5-6	2,053.00	2.75	5,645.75
				Grade A 7 - up	3,080.00	3.10	9,548.00
					655.00	0.85	556.75
<b>Total Weight:</b>					6,943.00	<b>Total Amount:</b>	18,464.75

**Regenerate IFQ Report**

If you need to edit any of itemized catch lines after you've generated IFQ reports, you need to go back into the report and remove the unsubmitted reports. Then you can make your edits, save them, and regenerate your IFQ reports.

**IFQ Reports**

Fish Ticket	NMFS ID	IFQ Permit	Species	Area / Fishery	Lbs. to max-out permit	Sold Weight	Retained Weight	Total IFQ Weight
E10 043797	980001	980003	200 Halibut					
E10 043798	980002	980004	710 Sablefish					
<b>Total:</b>								

Generate IFQ Reports

Edit IFQ Reports

Check IFQ  
Balance

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If you've already submitted your IFQ reports and find they need to be edited, you must call the data clerks (1-800-304-4846, option #1) to make the change. After you call the data clerks, you will need to edit your Itemized Catch section so your line items match the manual changes made by the data clerks.

<b>User:</b> Andy Mackerel		<b>Company:</b> NMFS Testing Operation		<b>PH:</b> (206) 555-1212		<b>Email:</b> jennifer.mondragon@noaa.gov	
<b>ADF&amp;G Vessel Number</b>	<input type="text" value="00030"/>	<b>ADF&amp;G Gear Code</b> <small>Gear Codes</small>	<input type="text" value="61"/>	<b>Crew Size</b> <small>(including skipper)</small>	<input type="text" value="14"/>	<b>Number of Observers Onboard</b>	<input type="text" value="1"/>
<b>Date Fishing Began</b> <small>(gear in water)</small>	<input type="text" value="04/02/2009"/> <small>(mm/dd/yyyy)</small>	<b>Days Fished</b>	<input type="text" value="1"/>	<b>Date of Landing</b> <small>(completed)</small>	<input type="text" value="04/03/2009"/> <small>(mm/dd/yyyy)</small>	<b>Buying Station Name</b>	<input type="text" value=""/>
<b>Port of Landing</b> <small>Port Codes</small>	<input type="text" value="KOD"/>	<b>Partial Delivery</b> <small>(check if yes)</small>	<input type="checkbox"/>	<b>IFQ Reported Manually</b> <small>(check if yes)</small>	<input checked="" type="checkbox"/>	<b>Tender ADF&amp;G Number</b>	<input type="text" value=""/>
<b>ADF&amp;G Processor Code</b> <small>(purchaser/owner)</small>	<input type="text" value="F6376 Myra"/>	<b>ADF&amp;G Processor Code</b> <small>(custom processor)</small>	<input type="text" value=""/>	<b>Tender Trip Number</b>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>

If you have already pressed Generate IFQ Reports you will need to remove them by clicking on the Edit IFQ Reports button. This will take you to the itemized catch view, scroll down to the bottom of the page and click on the Remove Unsubmitted Reports button. Once you've followed the steps above, you can click on the Submit Final Report button.

### New Features

#### Statistical Area Designations: state/federal waters

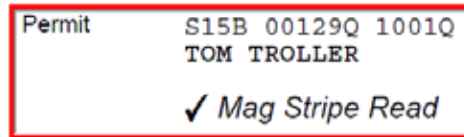
The eLandings application Stat Area Worksheet now provides information on the waters designation for each ADF&G statistical area, state or federal.

This additional information can be helpful when reporting harvest in a fishery exclusive to state or federal waters.

Stat Area Worksheet				
Stat Area	Federal Reporting Area	IPHC Regulatory Area	Waters	Percent
385832	650	3A	STATE	20
395400	650	2C/3A	FED	55
355706	650	2C	STATE	25

#### Reporting Regulation Change

Fish and Game reporting regulation AAC39.130 has been changed to accommodate the use of electronically captured CFEC permit card information. The eLandings system supports the use of magnetic card swipe technology. All CFEC permit cards now have a magnetic strip containing all permit information on the back. If the CFEC permit card information is electronically captured using a magstripe card reader, the field below the CFEC Permit, titled Mag Stripe Read will be checked. If checked, the printed electronic fish ticket does not require imprinting the CFEC permit on the printed paper fish ticket.



Additional information about magnetic car reader vendors and use of a magnetic swipe car reader is available at [http://www.cf.ADF&G.state.ak.us/geninfo/permits/cfscodes\\_elandings.php](http://www.cf.ADF&G.state.ak.us/geninfo/permits/cfscodes_elandings.php)

#### 90 Day Data Modification Limit

The eLandings fish ticket database allows modification of submitted reports for 90 days. All modifications to the information reported in the eLandings system are stored in our database audit trail. Requests to modify or correct fish ticket information beyond the 90 day limit should be sent to [eLandings@alaska.gov](mailto:eLandings@alaska.gov).

### FishWire: previous editions available online

The fall edition of FishWire contains helpful information that you many want to review again. Access Volume 1, Edition 1 of FishWire at <https://elandings.alaska.gov/confluence/display/tr/FishWire++the+on-line+eLandings+Newsletter>.