**PTI Scenario 4 – tLandings Tablet Configuration**

User ID: ***sfish***   
Password: ***sockeye1***

To complete this exercise you will need to have the Processor Tender Interface, **2018, Release 6.5, Build 244** **TRAINING** downloaded to your workstation or laptop and one unformatted (empty) tLandings thumb drive inserted into a USB port.

**NOTE:** Before we begin the configuration for a tablet device, please read and review the tender configuration process as documented below. If you have never configured a thumb drive for a tender, follow the Scenario instruction to understand the process. If you have experience configuring thumb drives, begin to follow instruction on **page 11**.

**Scenario**

You are the fish ticket front office person for King Crab Processing. In this practice exercise you will prepare a thumb drive for the eLandings tender **CHINIAK, ADF&G 00013.**  As part of the configuration you will create a configuration profile for tenders that do not price the product delivered. You will also establish the species and delivery conditions used by your company. The configuration profile you create will be saved and available for selection and use in the future.

Insert an empty thumb drive in a USB port in your workstation, and note the drive letter assigned to it in My Computer.

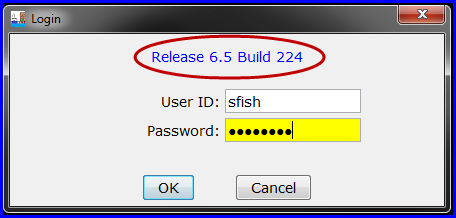
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Locate the Processor Tender Interface (PTI) from the icon on your desktop. When you download and install the PTI, an icon will be placed on your desktop.

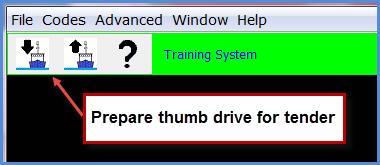


**Please use the PTI Training application for the current year.**

Start the Processor Tender Interface and login as ***sfish,*** password ***sockeye1***.



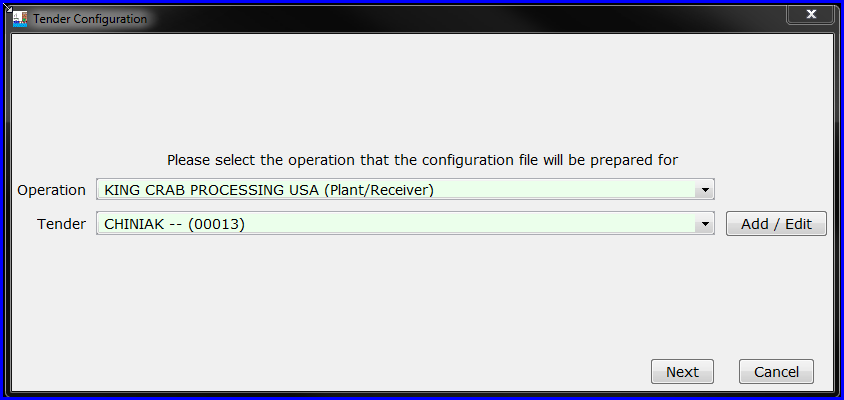
Click the "Prepare files for tender" button in upper left corner, as your goal is to configure a thumb drive with the tLandings application with your operation defaults.



The PTI operates as a wizard, guiding your thru the steps to configure the thumb drive, screen by screen. Most prompts will be NEXT buttons in the lower right hand corner. When you click on the down arrow boat icon (Prepare files for tender), a dialog box, Tender Configuration, opens with a list of all operations associated with your eLandings user account. You may only have one operation to select.

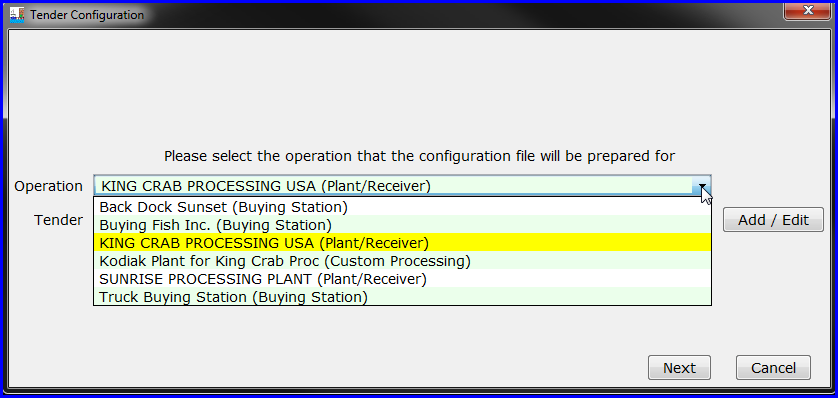
Once you select the operation, select the tender to begin the configuration process.

Select **King Crab Processing Plant** from the drop down list of operations and the tender, Chiniak (00013).



Click Next button to continue.

**NOTE:** As you review the Operations, you will see listed plant/receiver facilities, buying station, and custom processing relationships.

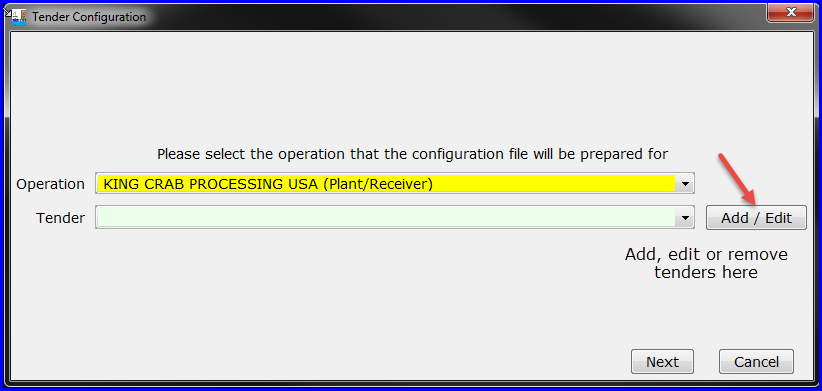


If you select a buying station, no tenders are listed. Configure the thumb drive with the selected buying station only. If you have a custom processing relationship with another facility (operation) and it includes tenders, these will be listed.

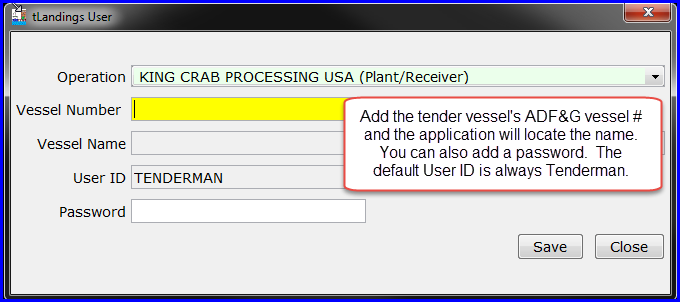
If your operation shares tenders with another plant operation (sister facility), when you select the operation, the tenders associated with that operation will be listed. Tenders shared with another plant operation will be listed if they have been added to your operation.

Tender operations can be managed from the eLandings web application, under Administer Operations, but the most convenient place to manage these child or sub-operations under the sfish sockeye1

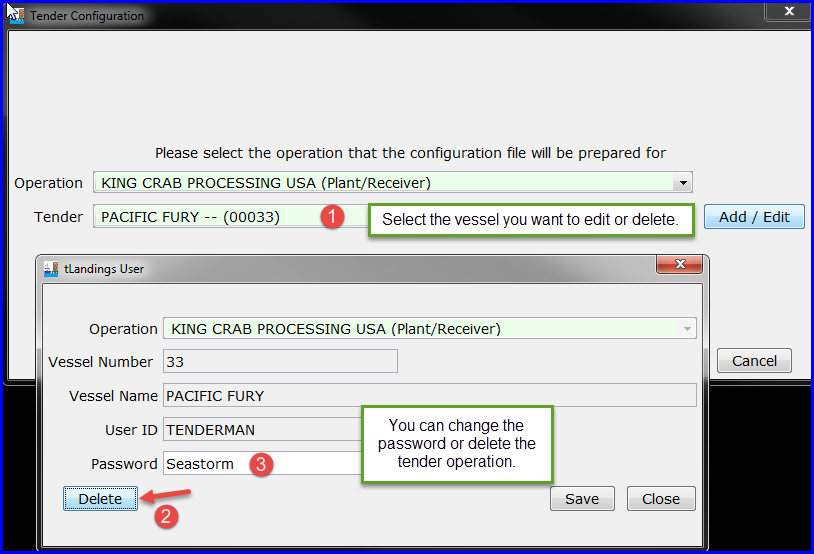
Click on the Add/Edit button.



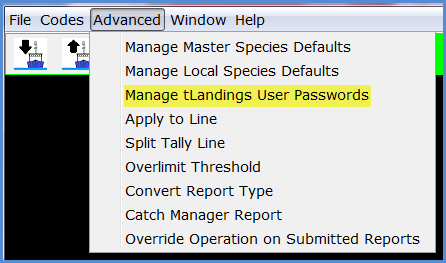
Note the highlighted yellow field. This is a standard navigation tool within the PTI and tLandings telling you that this is the cursor focus – ready for typing or selection.



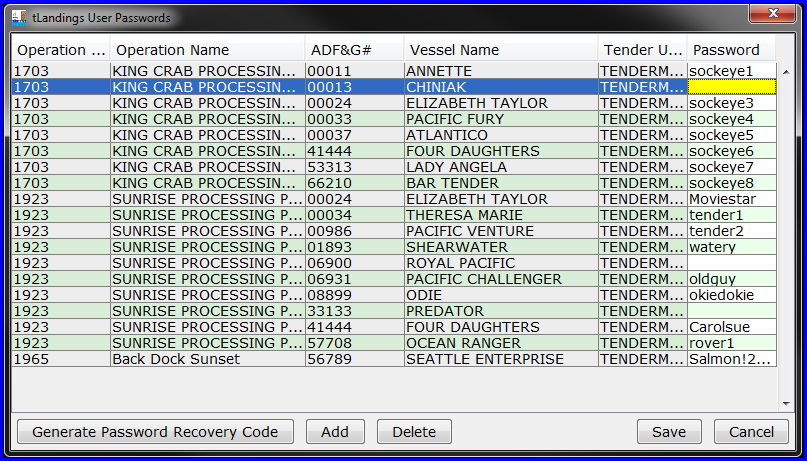
If you select a tender and then click on Add/Edit, you will be able to change the password or delete the tender operation.



Another resource for both tender and tender password management is the **Manage tLandings User Passwords**, located under the Advanced menu.

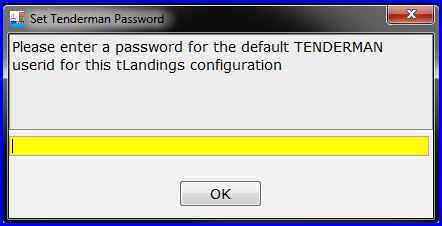


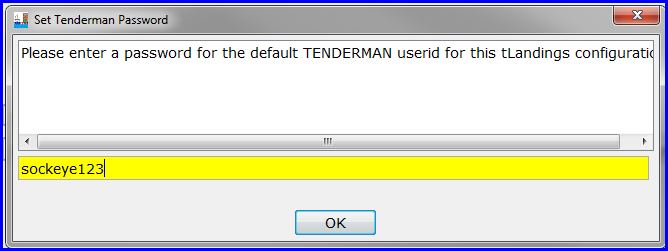
This dialog box allows you to add or delete tenders and manage tender passwords.



I have not set up a password for a specific tender operator, so a dialog box opens and asks for a password. Please remember that passwords are case sensitive.

The tender is called Chiniak and I give the tender operator the password: sockeye123 and click OK.

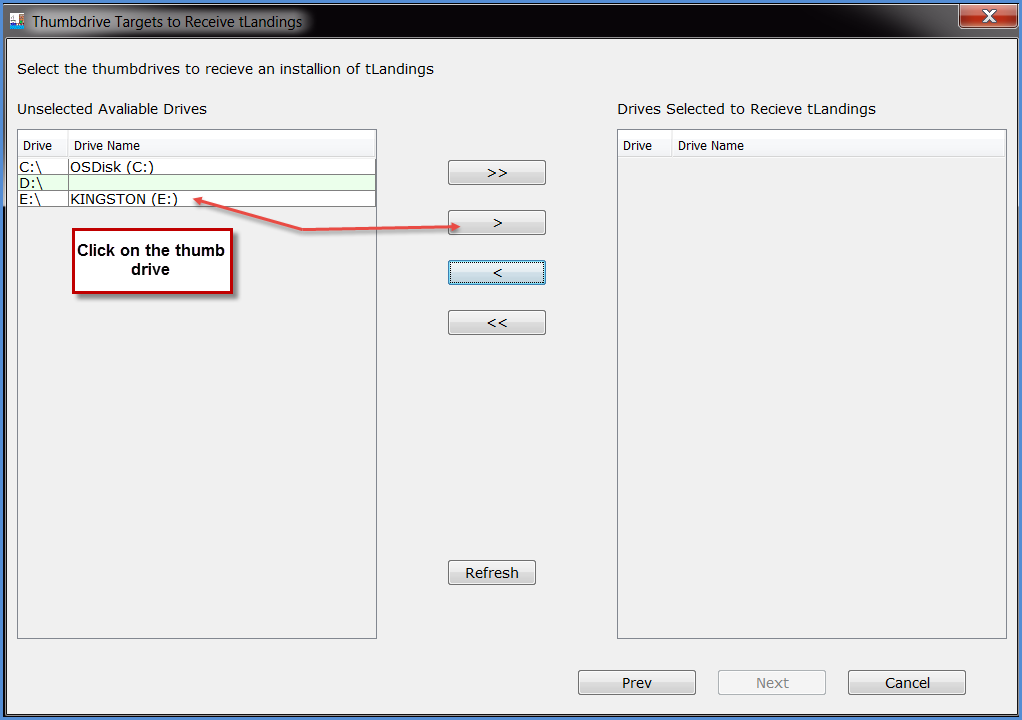




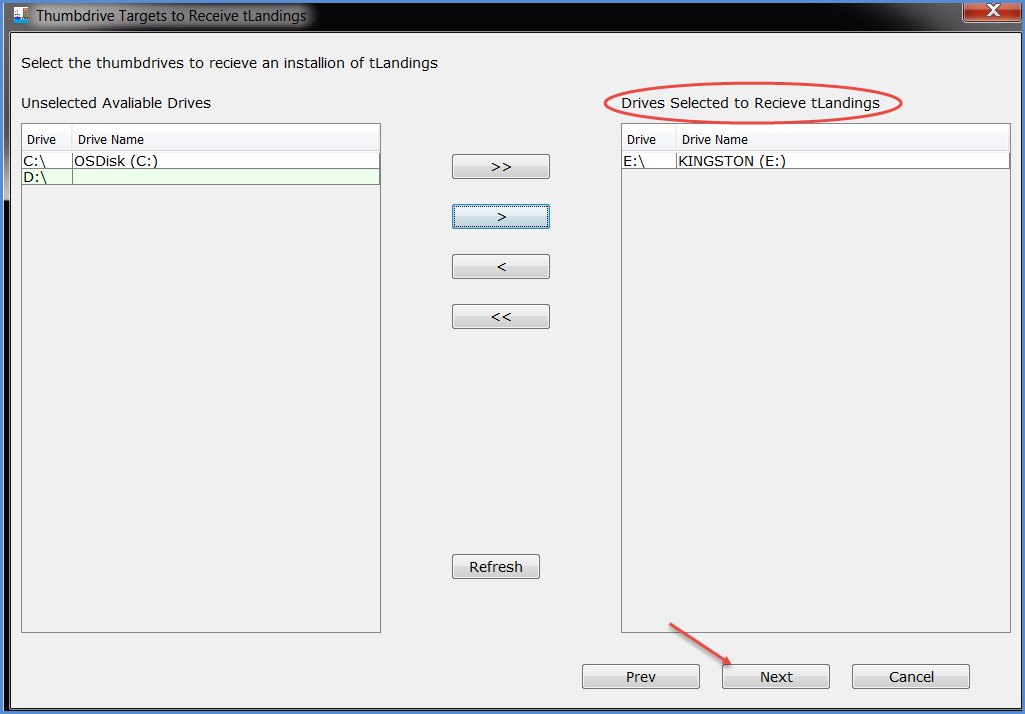
The CHINIAK User id is now TENDERMAN and the password is sockeye123.

The next screen will identify the USB drive(s) with the thumb drive(s).

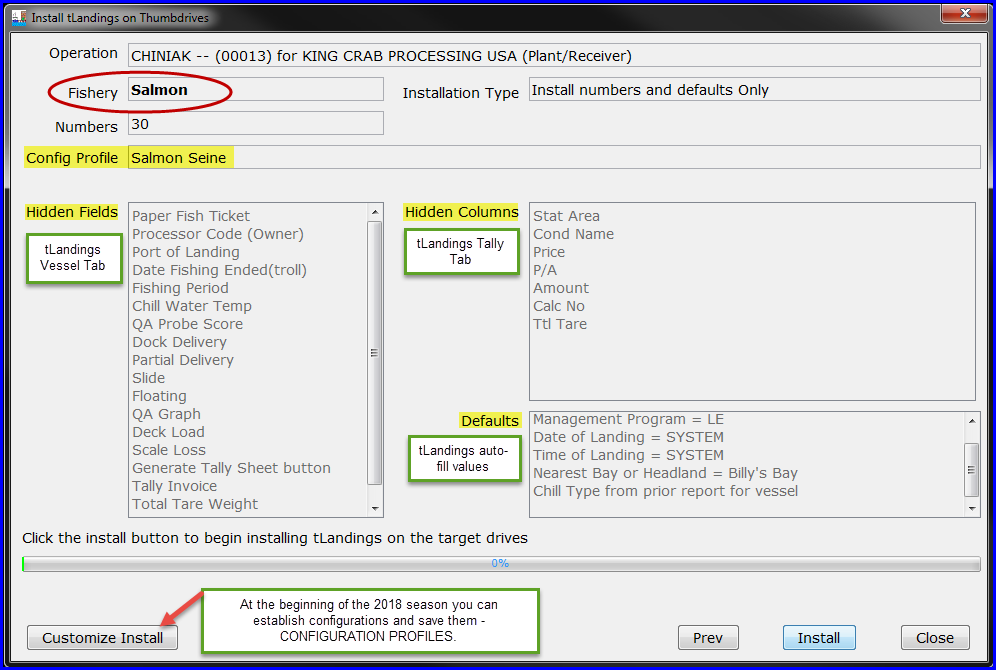
Select the USB drive letter for the thumb drive(s) and click the right arrow button to add it to the list of target drive(s) names. Click **Next** to continue.



Select the USB port(s) and then click the > arrow. You can configure up to 10 drives at once, so you can select more than one USB port.



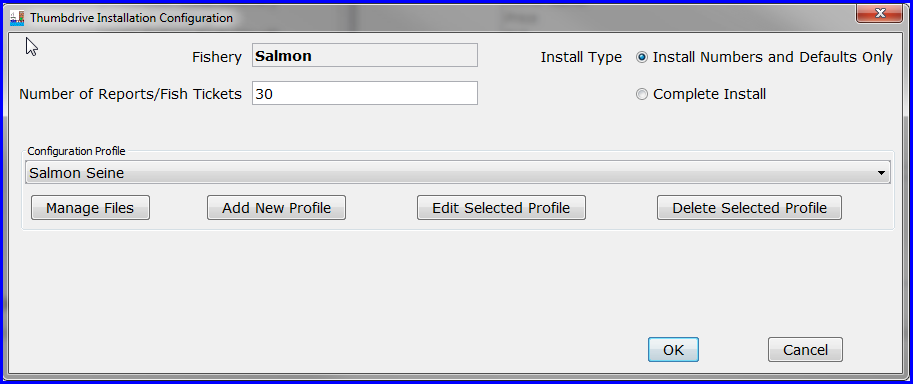
Please note the fishery, the default is salmon, but the PTI can current configure tLandings for groundfish, as well. The example below is a configuration profile established for tenders that take landings in the salmon seine fishery = Salmon Seine. Also note the three displays, **Hidden Columns, Hidden Fields** and **Defaults**. We will review how these tables are used in this exercise.



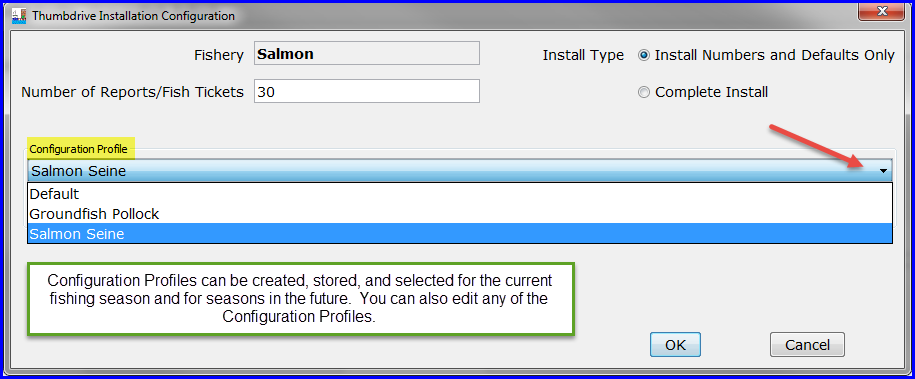
At the beginning of the season you can create several thumb drive configuration profiles and save/store for use throughout the current and future seasons. Customized Configuration Profiles are available for both groundfish and salmon. You will need to complete a **Customize Install** to create a configuration profile. Profiles are stored and can be edited or deleted at any time.

When you click the Customize Install button, a new dialog box opens, **Thumb drive Installation Configuration.**  Please take a minute to review this box and note the Number of Reports/Fish Tickets. In the example the default number is 30, but you may need to install many more unique fish ticket/landing report numbers.

If the configuration profile above does not display, choose **Customize Install** and choose the Configuration Profile, Salmon Seine. The configuration above will appear.



*When you click the down arrow under the Configuration Profile, all your profiles are displayed.*



*The most recently used profile displays first, which is Salmon Seine. You have two other profiles, Default and Groundfish Pollock.*

Each profile can contain the follow customizations:

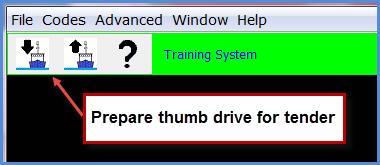
1. Customized hidden fields (Vessel Tab)
2. Customized hidden columns (Tally Tab)
3. Unique species lists for salmon and groundfish, as well as salmon troll.
4. Default values can be establish with any profile, but should be used very carefully.
5. Default values from the prior landing report can also be established in the profile.
6. The number of reports/Fish Tickets can be defaulted to a specific number or modified with each thumb drive configuration.

For this training scenario you will select the button titled: **ADD NEW PROFILE**.

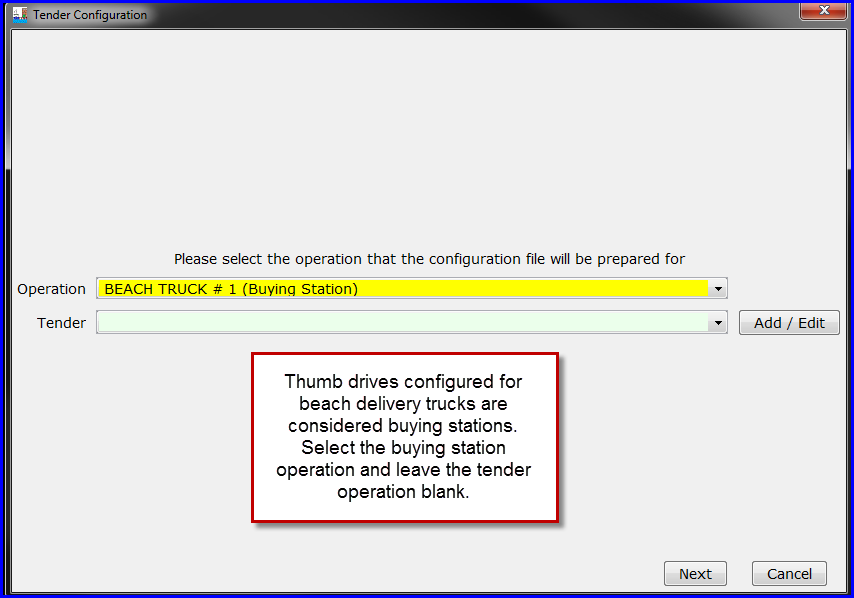
**CONFIGURATION OF A THUMB DRIVE FOR A TABLET DEVICE**

*Tablet devices, but design, have a smaller display screen. They are well suited to simpler fisheries, such as set gillnet and drift gillnet fisheries, with fewer statistical areas, fewer lines of itemized catch and not pricing.*

Select the down arrow, “Prepare Files for Tender” icon in the upper left hand corner of the PTI.



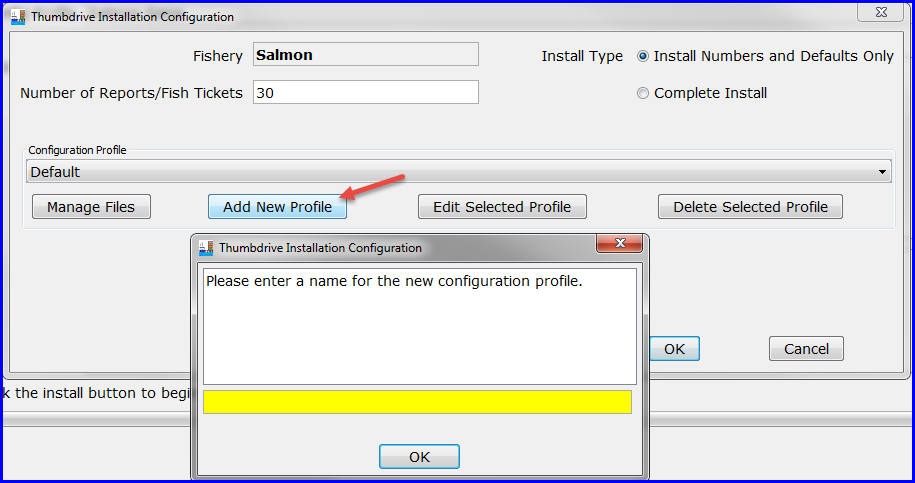
If the tablet will be used for a buying station or truck, you will leave the Tender selection empty when you initially select the Operation. You should select the operation type that reflects the use such as plant/receiver dock operation, remote buying station, or truck buying station.



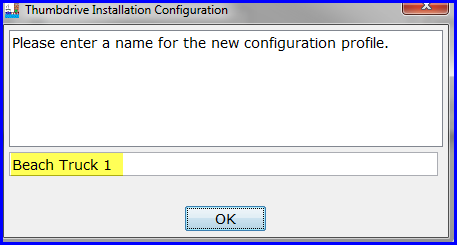
The PTI configuration process is a wizard process using NEXT buttons, as shown above.

Select the target thumb drive(s) for configuration. The next screen is the Install tLandings on Thumb drives.

Select **Custom Install**. A new window will appear with button selections to Manage Files, Add New

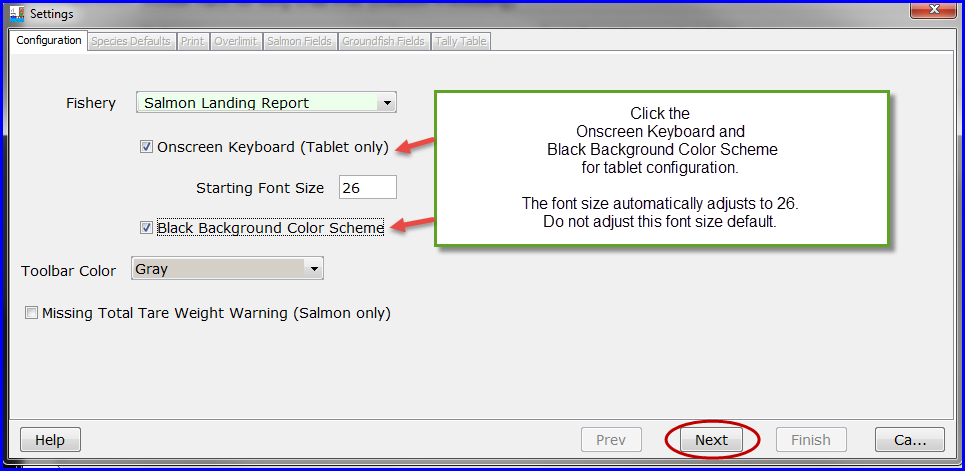


The tablet will be used with set net sites, deliveries to Beach Truck 1.



When you click OK a new window displays, **Settings**.

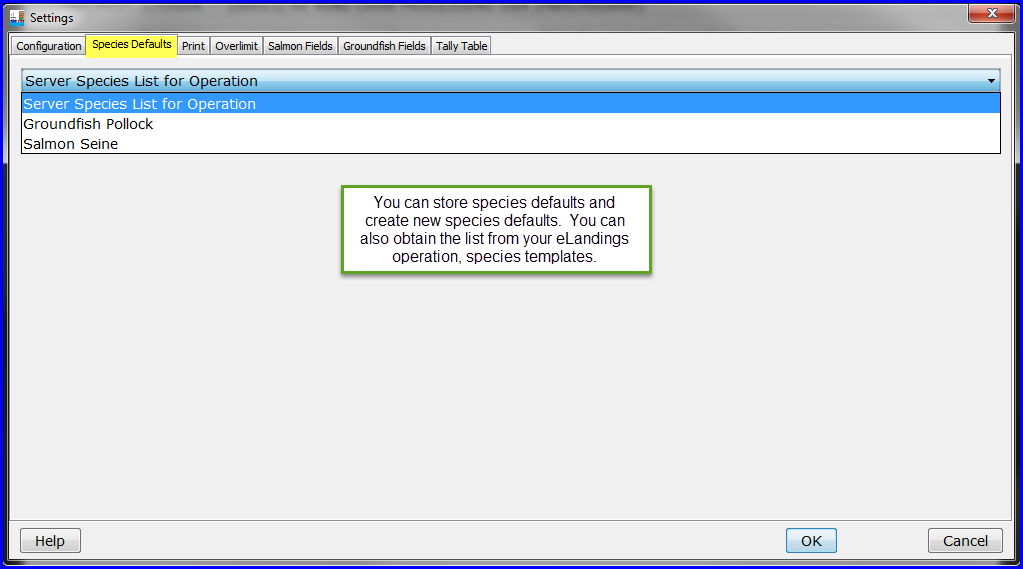
The Settings window with seven tabs will display. We will review each tab.



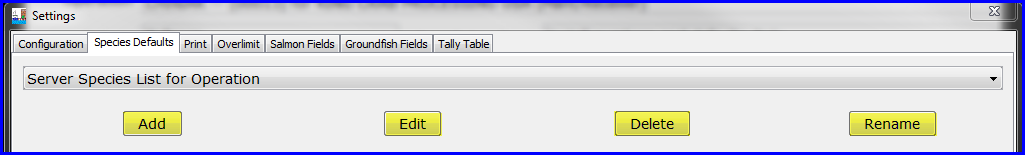
The seven Tabs are:

**Configuration** – allows you to select the fishery – salmon or groundfish and the reporting platform – laptop or tablet. The default font size for the laptop is 14. You can also change the toolbar color and if a Bristol Bay fishery, check the Missing Total Tare Weight Warning. The Black background color scheme is only recommended if you use a tablet.

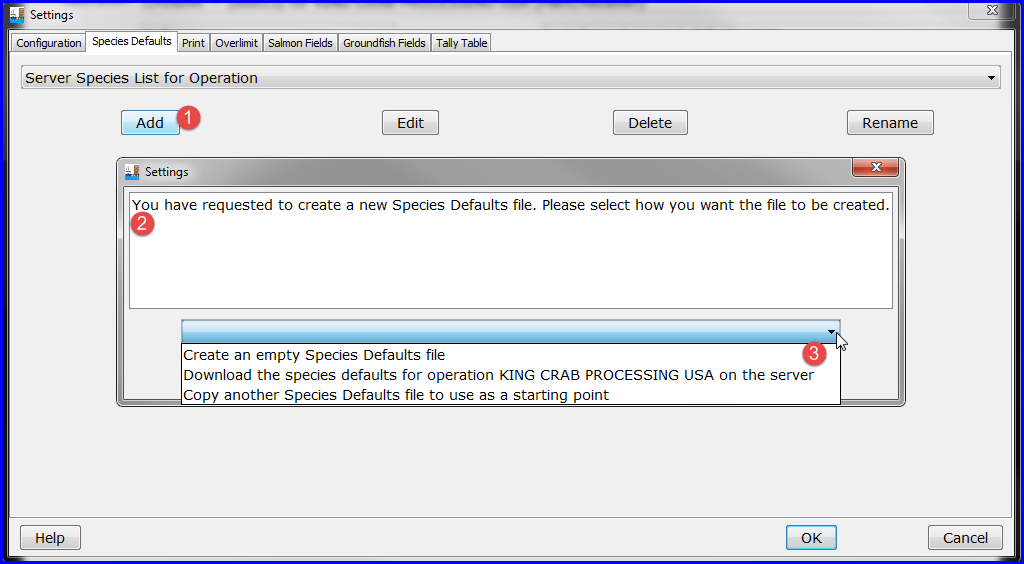
**Species Defaults** – allows you to manage species lists customized for specific fisheries and store unique species lists.



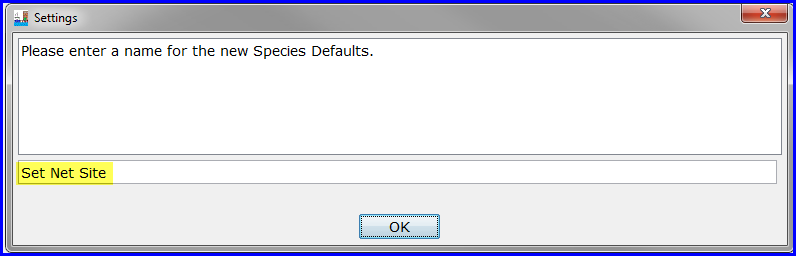
*You can add, edit, delete and rename each species default.*

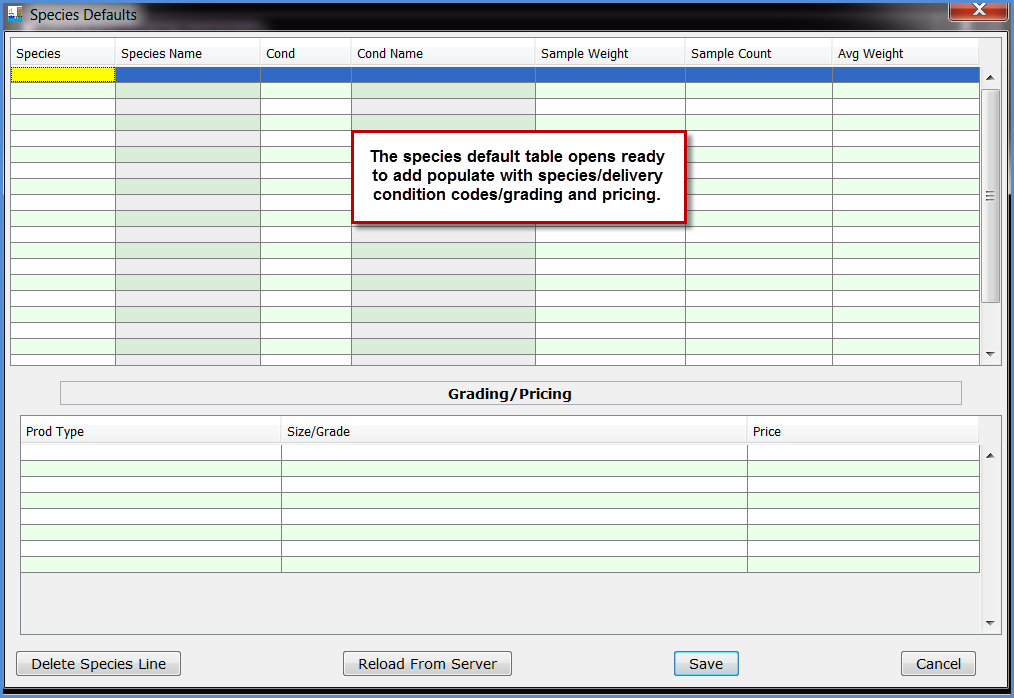


When you click on the Add button a dialog box opens and request that you decide how you want to obtain the new Species Default – create a new one, download from eLandings or copy another species default from a stored profile. We will choose to **Create an empty Species Default file**.



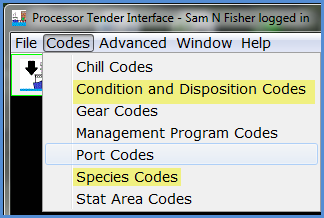
As this is a new Species Default, you will first need to provide a name. Please name your profile with a unique name, like your own name, as many end users will use this exercise.



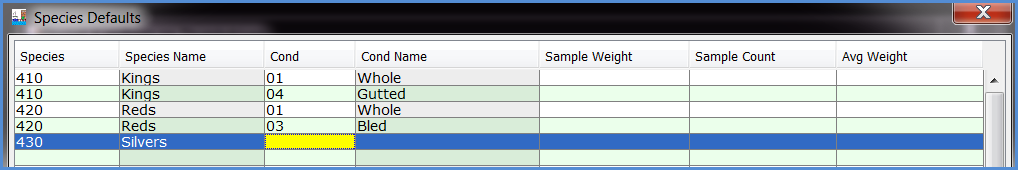


Determine the species, species codes and delivery conditions that will be represented in the deliveries this tender will encounter. Remember, to keep it as simple as possible. Your company may have many different species delivery conditions and size/grade categories, but you need to ask yourself**, are they delivered to your tender fleet?**

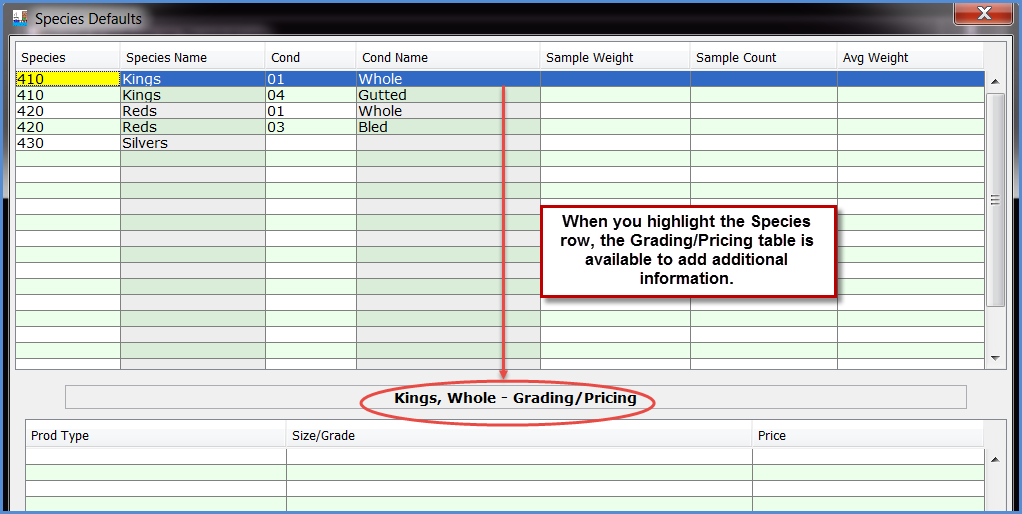
Using the species codes and delivery condition codes, type in the **Species** code, tab to the delivery **Cond** and enter the code and tab to the next row. Notice that the text will autofill. All codes are easily available from the **PTI Codes**, dropdown menu.



The Average weight should not be established by the seafood plant staff. Area management biologists want the average weight by species and delivery condition to be established at the beginning of each opener. These fields are intended to display the established values.



When you have completed the Species/Delivery Condition Defaults, you are ready to add any grading or pricing needed.



You can add price or leave all deliveries unpriced. If you do not want to price deliveries, you will need to enter a value, which is “**.00”**.

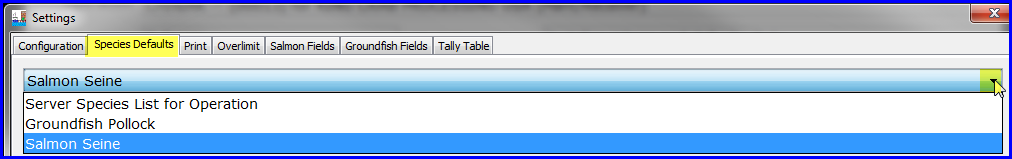
**Note:** You do not needto record any grading/pricing information. This is optional.

Prices can be changed by the tender operator, in tLandings, while on the fishing grounds.



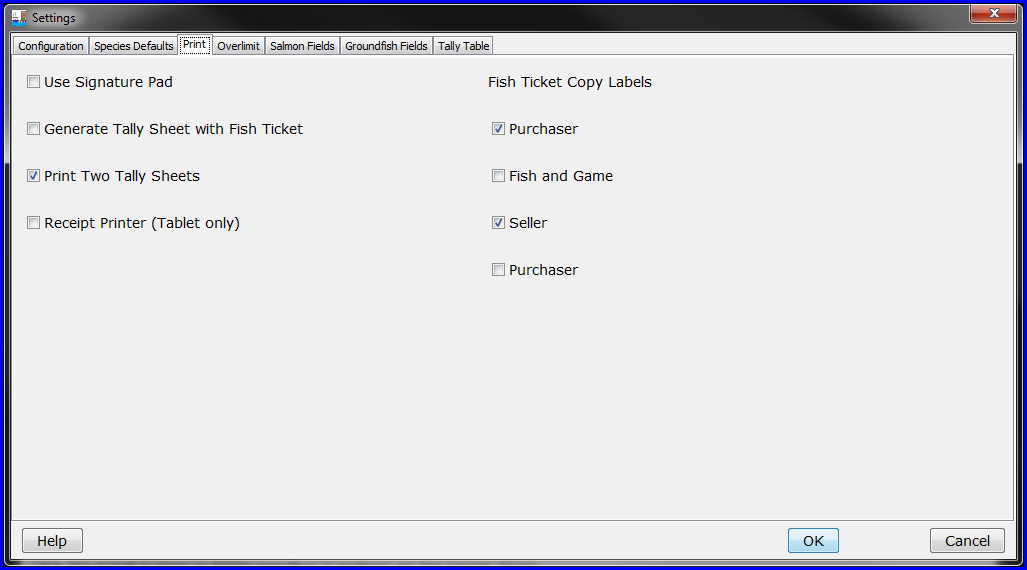
*The Species Default table is stored with all other PTI files.*

In the illustration below sfish (Sally Fisher) has three Species Default tables.



We will address sharing the Species Default table files in another exercise. Once I have saved the file, the PTI automatically returns to the Settings page – Species Default tab.

The next tab is **Print**.

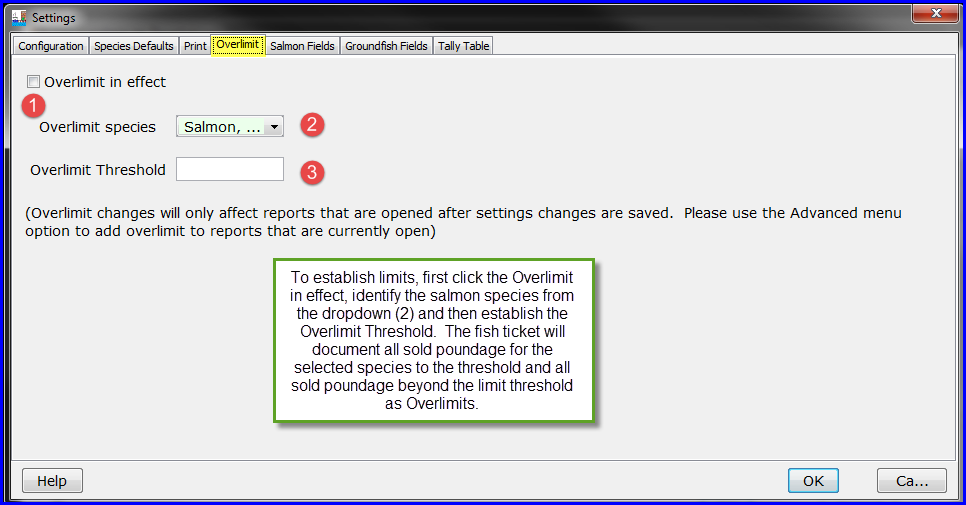


The default in tLandings is two fish tickets copies. You can also establish print two tally sheets, labels on the fish tickets and select the use of a signature pad on this tab. When you click OK your selections are saved.

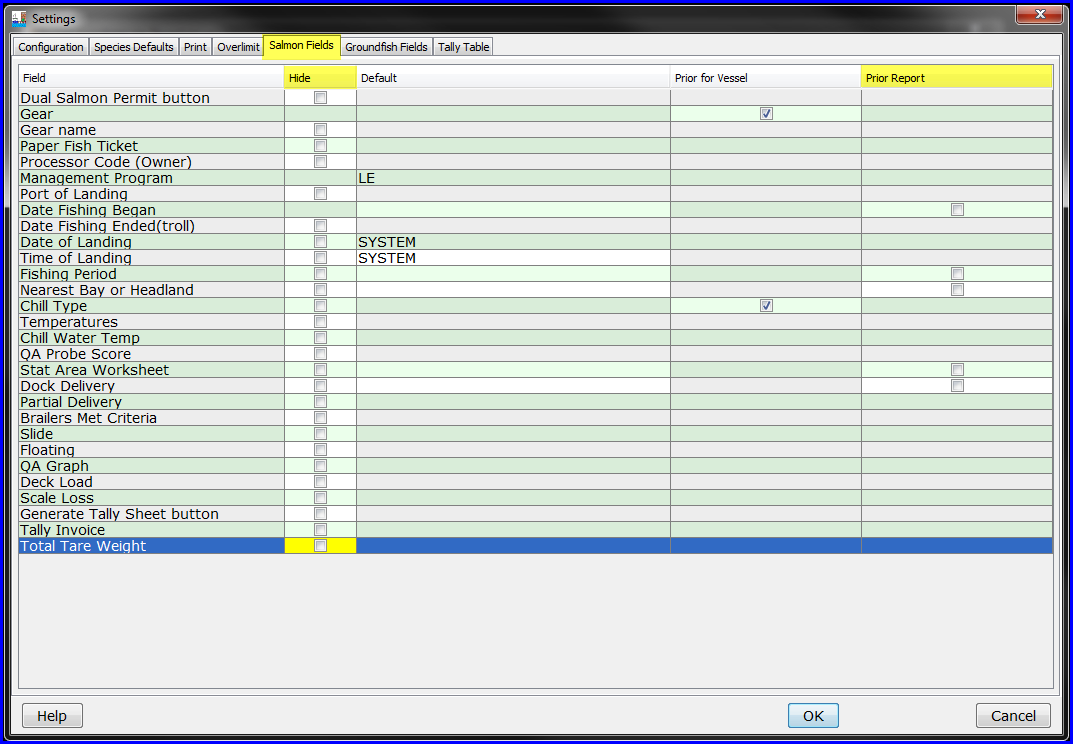
NOTE: We suggest you set all tender based printers to Draft quality, which is sufficient to print a legible fish ticket and/or tally sheet.

**Overlimits -**  is the next tab.

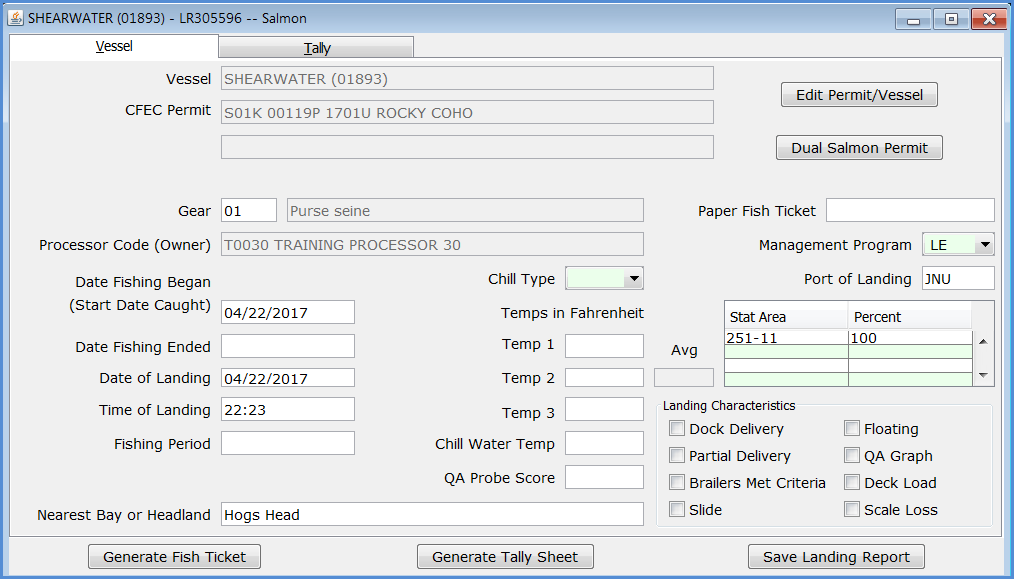
Seafood office staff can establish overlimits, as well as tender operators.



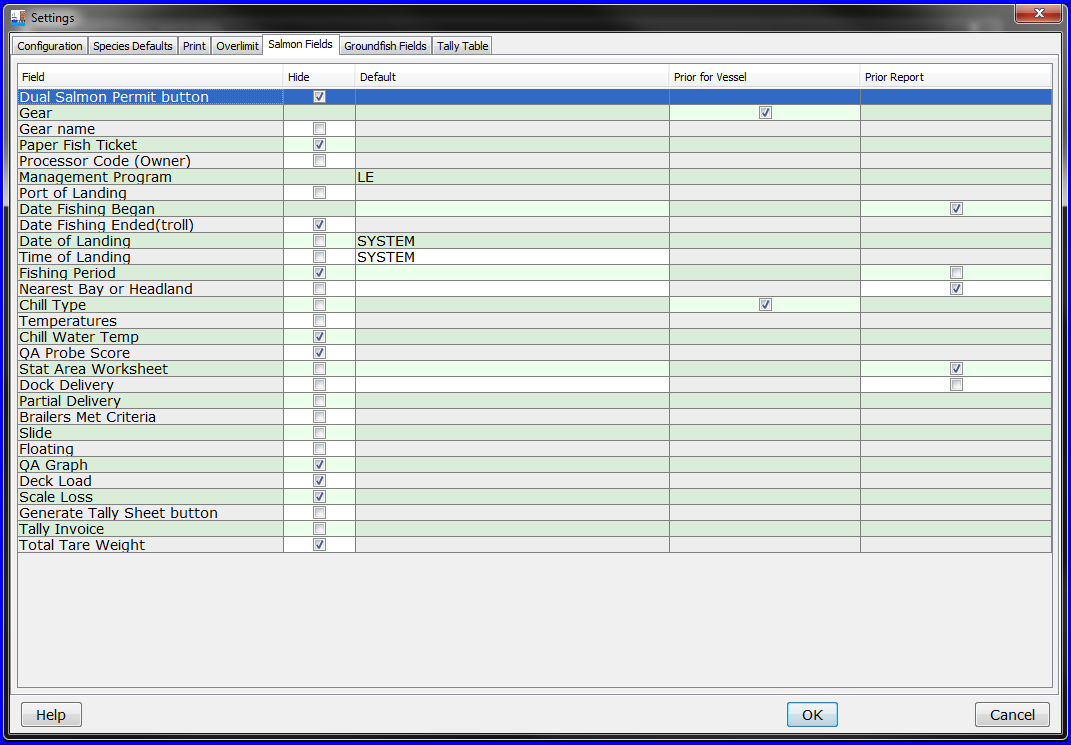
The **Salmon Fields** - tab allows you to customize the display of tLandings to simplify reporting and display only those data fields ADF&G and your company to complete. If you choose Salmon as the fishery, the wizard will display this field.



Below is the default display for tLandings without any hidden fields. Please review this display and ask yourself, “***what fields can I hide to make the data entry for tender staff easier***?”

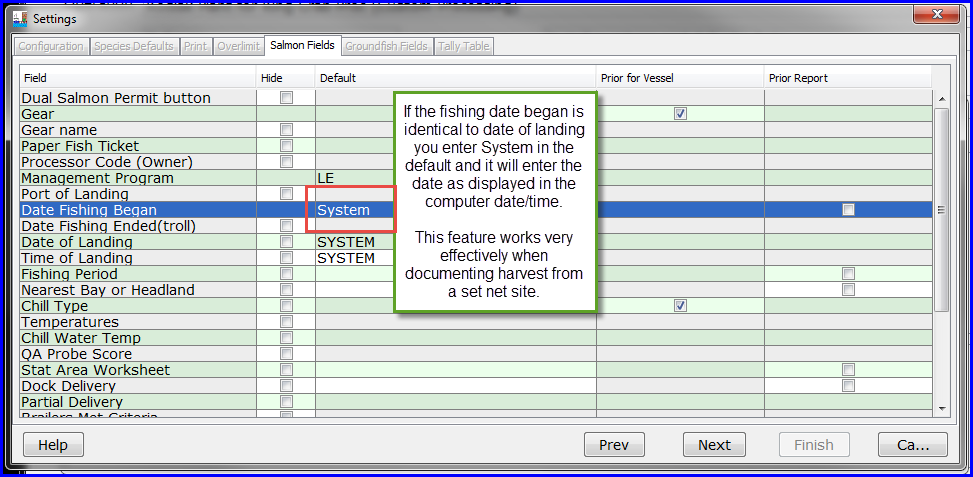


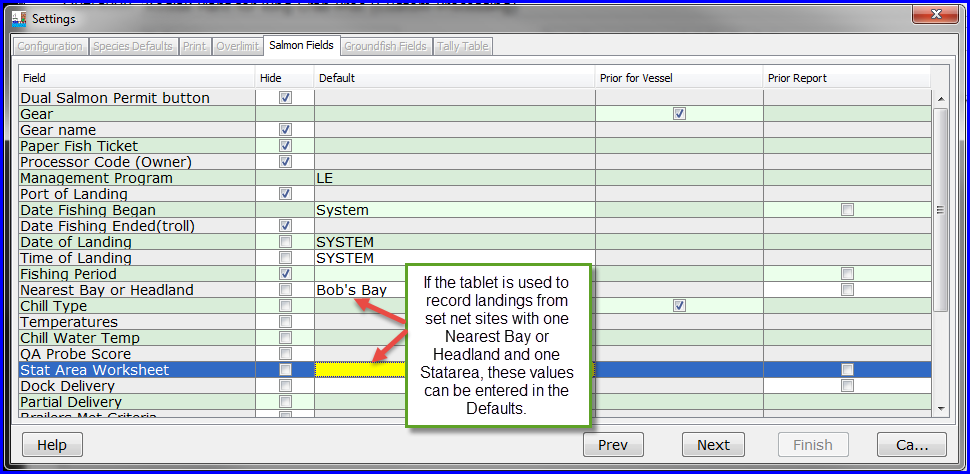
I have decided to hide several fields by clicking the **Hide** boxes. I also want autofill for values (enter the first time for this thumb drive and then the value autofills) Date Fishing Began, Nearest Bay or Headland, and Stat Area Worksheet.

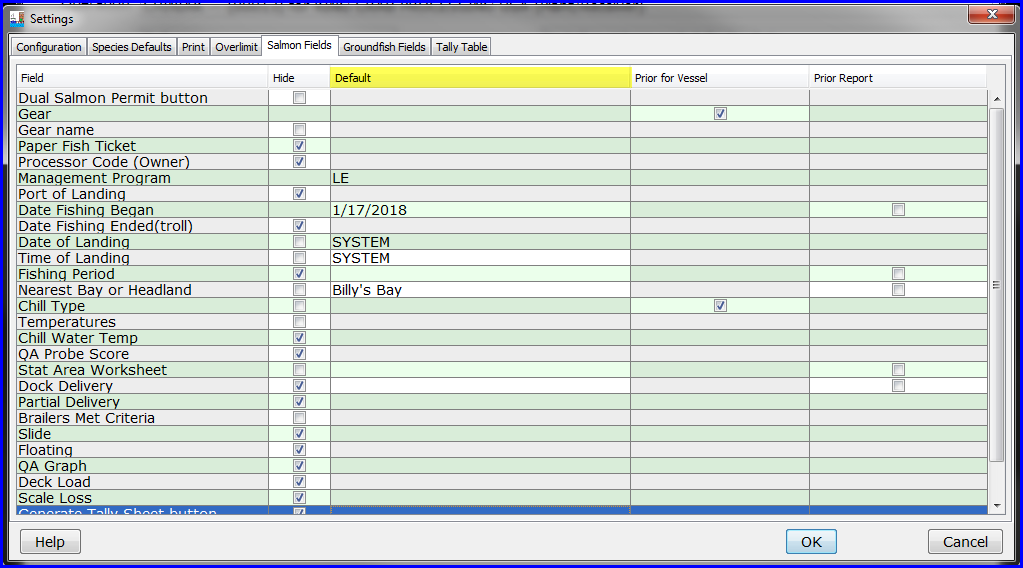


Please note the **Default** column on the Salmon Fields tab. This feature allows you enter specific values that will display on all tLandings fish tickets. This can be helpful when you have a set net site delivery area with one statarea or one nearest bay/headland. If you know that the thumb drive you are configuring will be used the same day or the next day, you can also enter the date fishing began. Date of landing and time of landing are autofilled from the tLandings system.

**Defaults Available for Set Net Sites**

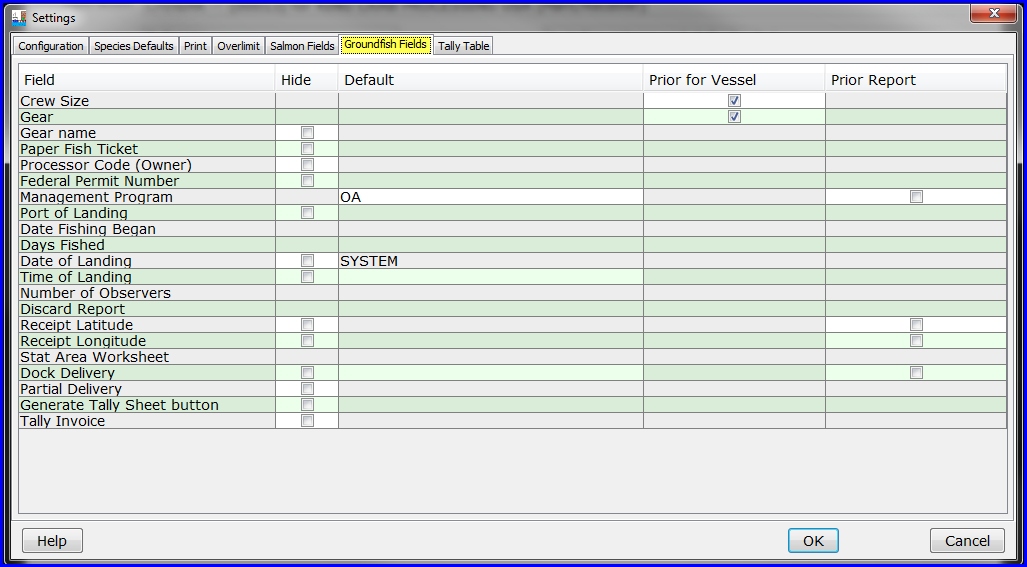




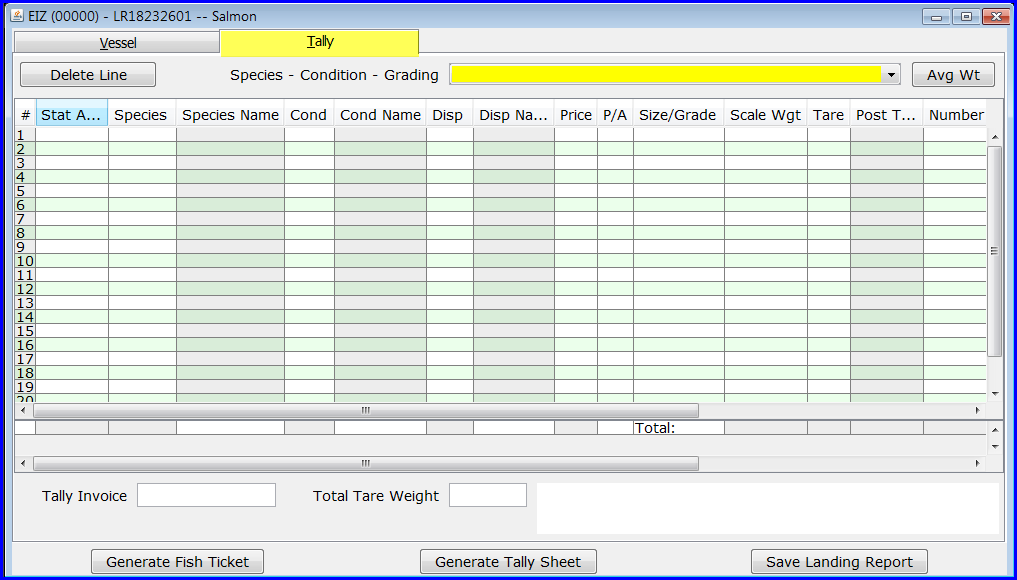


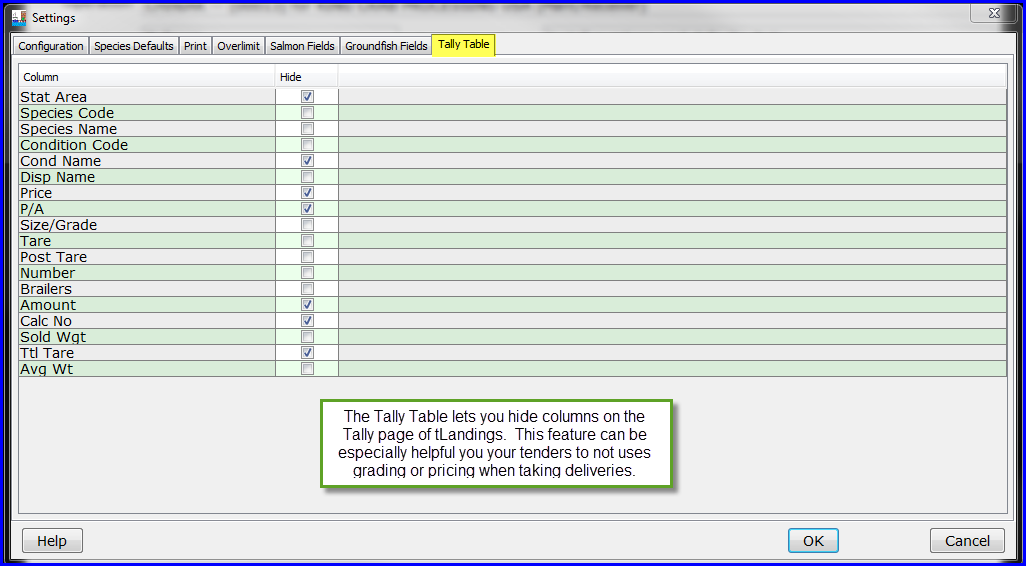
**Note:** Default values and Prior Report values can be extremely helpful is simplifying reporting, but it can also populate multiple fish tickets with incorrect information. These features are not appropriate for tenders that take deliveries from catcher vessels harvesting in multiple statistical areas.

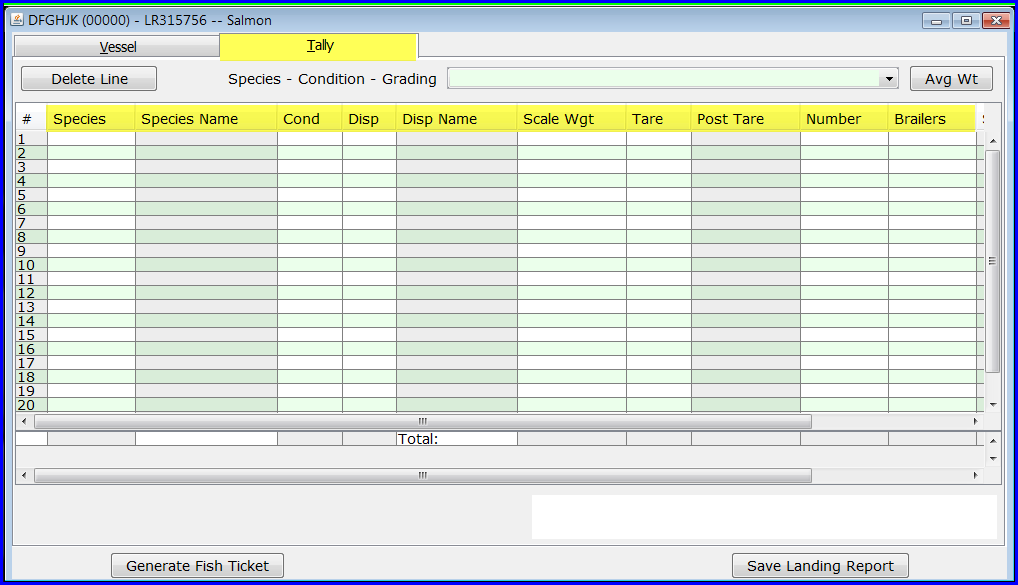
**Groundfish Fields** – If you choose Groundfish as the fishery, this is the next tab the wizard will display. You are configuring the thumb drive for salmon in this exercise, but please be aware that the PTI not only supports groundfish, but also allows you to customize fields on the Vessel tab.



**Tally Table** – is the last tab, used to customize fields in both groundfish and salmon. This screen allows you to hide columns that are not needed for the activity of the tender. Below is the standard display for the Tally page in tLandings.



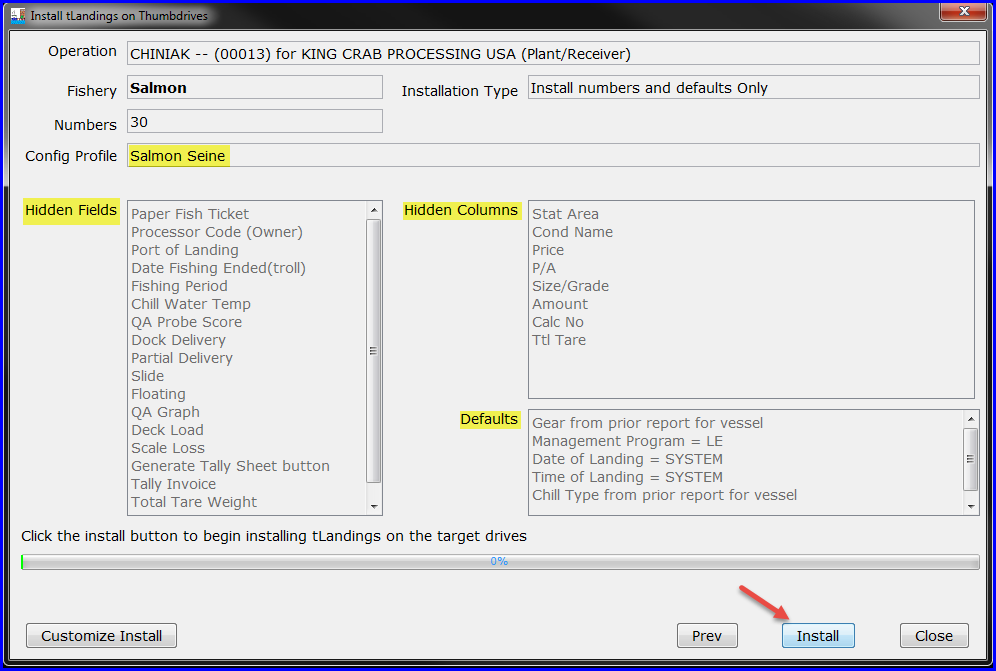




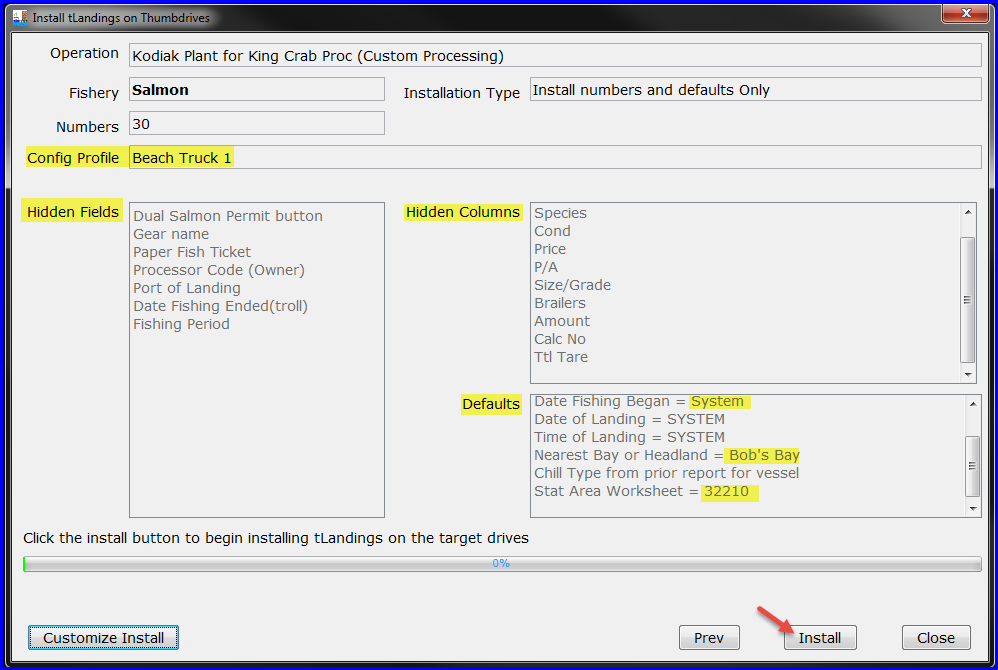
*The display of columns is now simplified. The tender operator completing fish tickets do not need to guess what columns are important and what columns can be ignored.*

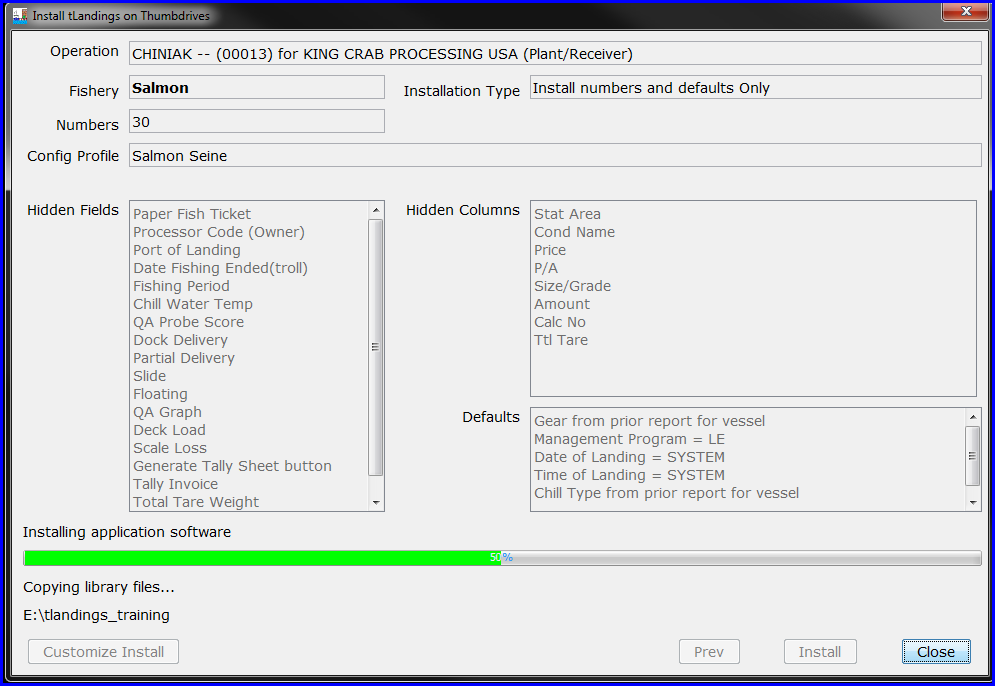
Once you have made the selections on the last tab of the Settings window you are ready to configure thumb drives with the tLandings application, your operation information (processor code, port, etc.), 30 fish ticket/landing report numbers, and the Configuration Profile you just completed.

Prior to install you should review the Config Profile name and the hidden fields, columns and defaults. If correct, select Install.

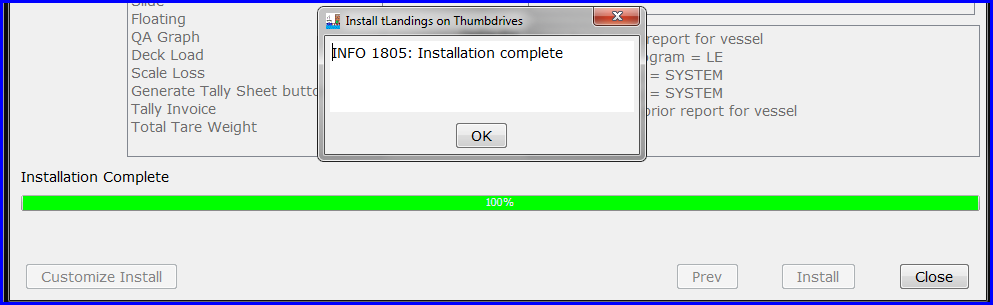


*This Configuration Profile can be used for one or many salmon seasons. If you want or need to edit the profile, it is easy to do.*

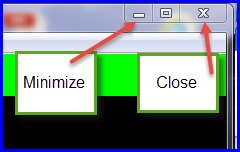




You should see a successful installation dialog. Click **OK**.



Click **Close**, to close the installation dialog. The thumb drive is now ready to use.



Minimize or Close the PTI.

**Open and Review the Tablet Configuration tLandings Application**

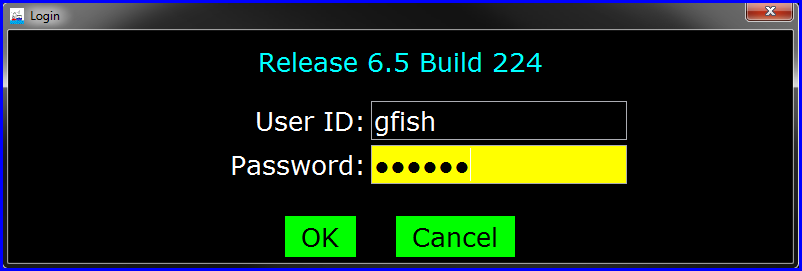


Using the My Computer tool, click on the thumb drive you just configured, you will see that it is configured for the Beach Truck # 1 for KING CRAB PROCESSING PLANT using tLandings training.

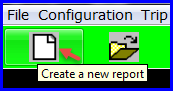
Double click on **run\_tLandings**.

The first thing you will notice is the black background and white text, designed to reduce sun glare with the tablet.

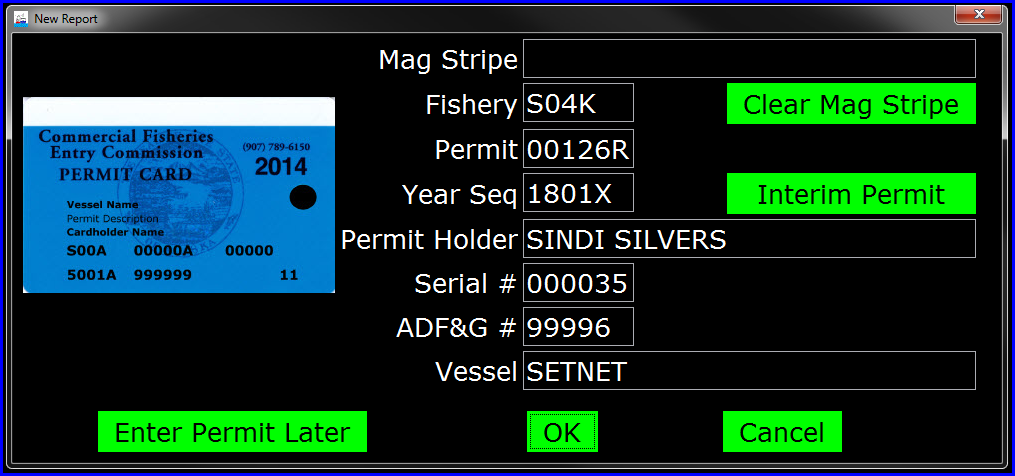
As this is not a tender, a User ID and password are required. This is the case for all buying stations and truck stations.



The tLandings application will open. The User ID is **gfish** and the password is **G\_fish**.

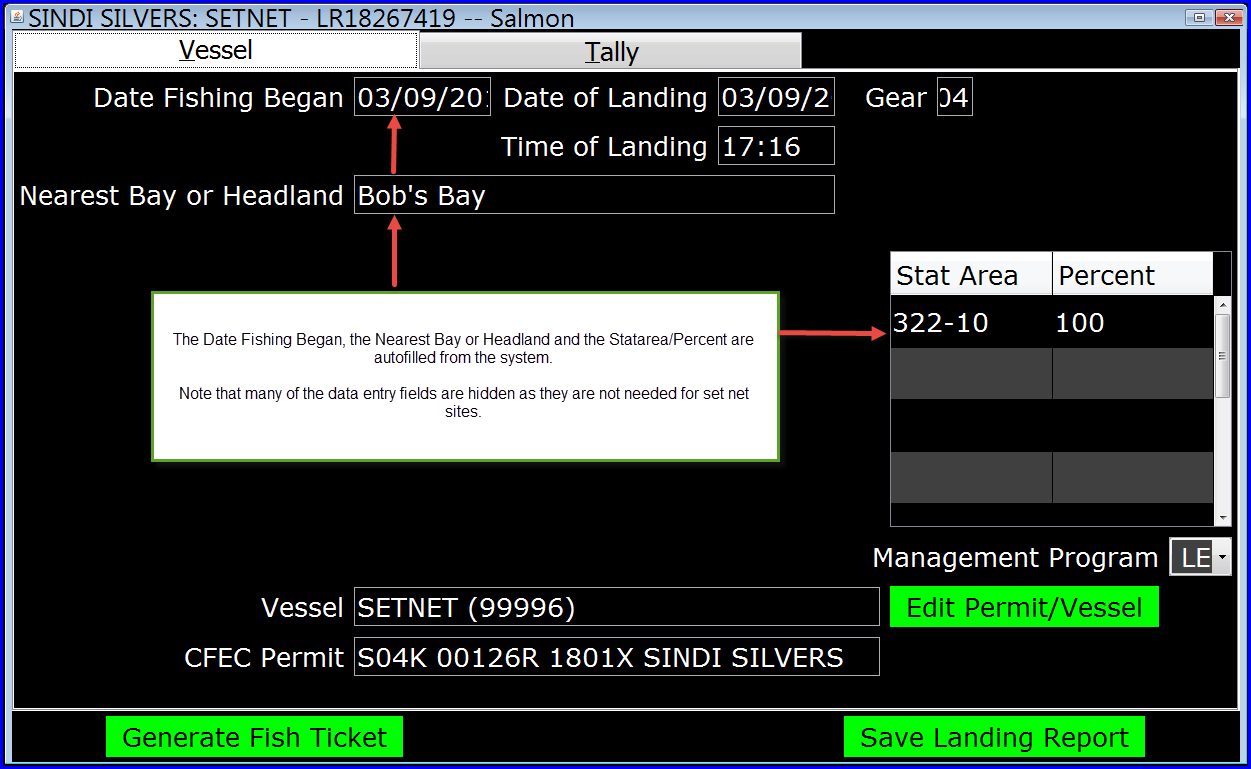
 Click on the icon, **Create a New Landing.**

The CFEC Permit dialog box will open.

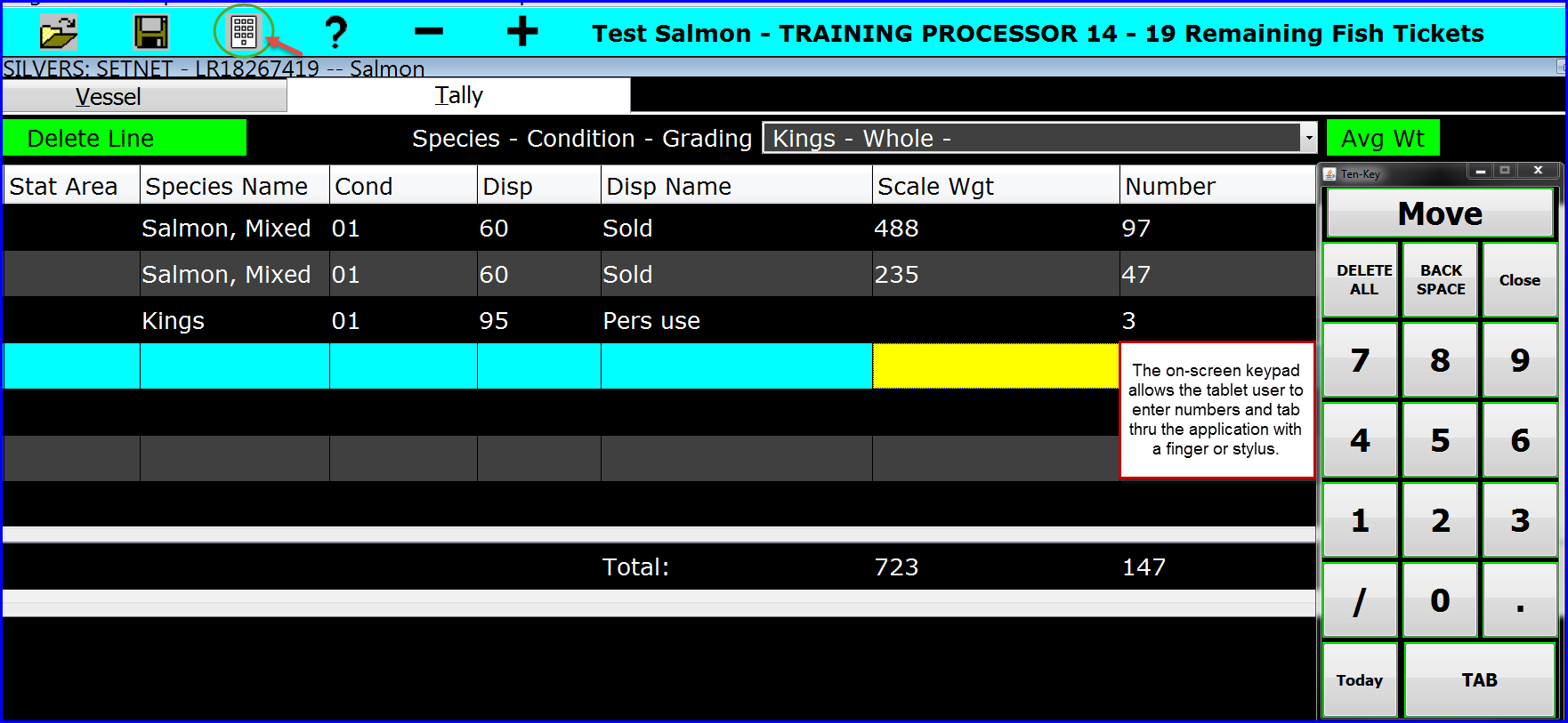


Once the permit is recorded the Vessel page will open.

**NOTE: If you are able to correctly enter default values, which is frequently the case with setnet fisheries, the tLandings application will bypass the Vessel page and open to the tally page, after the CFEC permit is recorded.**



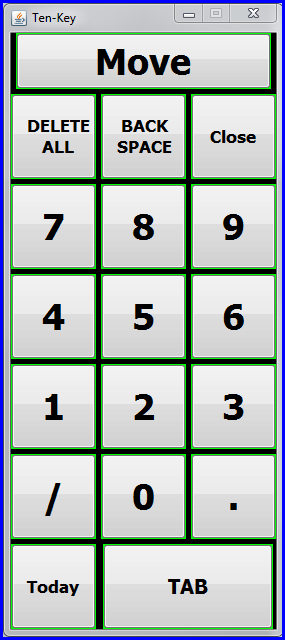
Vessel Page

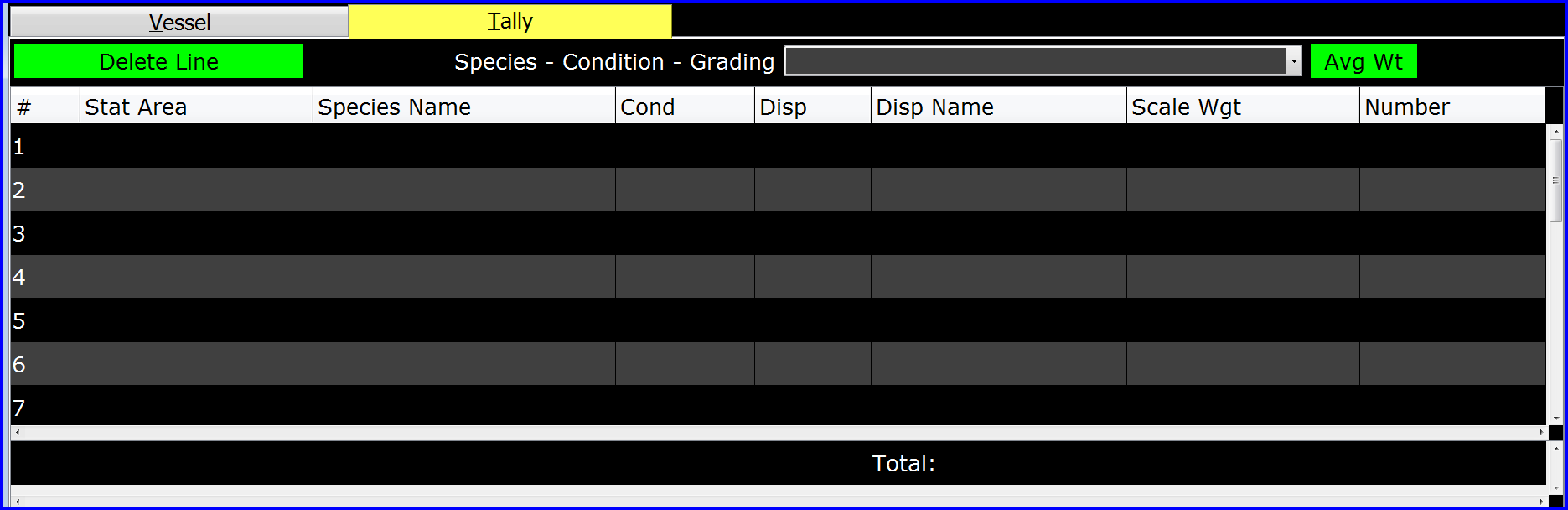


Tally Page



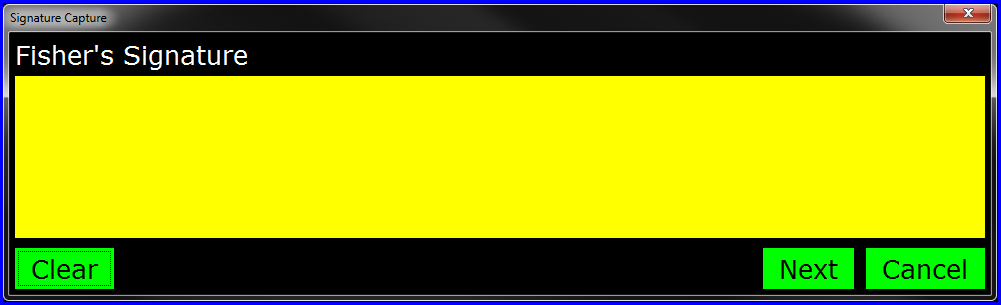
On the tally page, note the keypad icon, which will open the keypad. The keypad will allow you to enter numbers quickly. When you click the Today button, it will enter today’s date. You can move the keypad around the tablet screen by clicking the Move button. You will have 4 seconds to move the keypad.





The Tally page allows you to record the species, delivery condition, disposition, scale weight and number of fish. You can also establish the average weight, which allows for the automatic calculation of number.

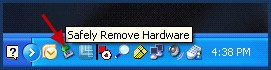
eTablet supports electronic signatures which are transferred to the printed fish ticket.



Once the fisher’s and buyer’s signatures are captured, a PDF of the fish ticket is created, ready for printing.

Once you have reviewed the eTablet display, close the application and remove the thumb drive.

Please follow procedures to safely remove the thumb drive. This may be done several different ways, but *the* quickest and easiest method is to LEFT Click on the “**Safely Remove Hardware**” icon in the system tray (lower right corner of task bar).



The tool will display a list of available devices. **Left click** on the appropriate drive,



And the thumb drive can now be pulled out.

